

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Sherston Village Hall, High Street, Sherston SN16 0LQ
Date: Wednesday 7 March 2012
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments, networking opportunities and a display stand regarding volunteering in Wiltshire will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 18 January 2012.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 13 - 28</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Wiltshire Core Strategy (attached) b. Progress on broadband in the Malmesbury Community Area (attached) c. Wiltshire Assembly of Youth/UK Youth Parliament election results (verbal) d. JSA event (verbal) e. 11-19 Commissioning Strategy/Youth Pilots (attached) f. Help to Live at Home – Update (attached) g. The Localism Act 2011 (attached) h. Minerals Site Allocations (attached). 	7.10 pm
<p>6. Participative Budgeting</p> <p>Groups of young people will present a range of proposals for funding. Participative budgeting means that those people attending the area board will make the decision as to who receives funding.</p> <ul style="list-style-type: none"> a. Ashton Keynes seeking funding for a last 60 years project b. Norton & Foxley seeking funding for a dry stone wall Jubilee egg sculpture c. Aunt Addies Farm seeking funding for dew and dipping ponds. 	7.15 pm
<p>7. Burnham House Update</p> <p>James Cawley, Service Director – Strategy and Commissioning, and a member of the Burnham House Working Group will give a presentation to update the area board on the work of the group and the progress of the new development.</p>	7.45 pm

The area board will also be asked to decide the makeup of a sub-group for the project to select a development partner and finalise the design/facilities to be included in the new development.

8. **Speed Indicator Devices and C Class Road Review** 7.55 pm

Martin Rose, Principal Highway Engineer, will give a presentation about speed indicator devices and the review of C class roads.

9. **Community Area Transport Group Update** (*Pages 29 - 42*) 8.10 pm

10. **Volunteering in Wiltshire** 8.15 pm

Karen Scott, Community Manager, and Emma Johnson, Manager of Volunteer Centre, will give a brief presentation to update the area board on Wiltshire Council's work with partners to develop and support volunteering in Wiltshire. This will be followed by a question and answer session.

11. **Partner Updates** (*Pages 43 - 58*) 8.30 pm

To receive updates from the following partners:

- a) Wiltshire Police (attached)
- b) Wiltshire Fire and Rescue Service (attached)
- c) NHS Wiltshire (attached)
- d) Malmesbury and the Villages Community Area Partnership (attached)
- e) Town and Parish Councils
- f) Sherston Old School Project (attached).

12. **Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15** 8.35 pm

Station Manager Scott Taylor will brief the area board and members of the public to obtain their views on the Integrated Risk Management Plan.

13. **Community Issues Update** (*Pages 59 - 66*) 8.45 pm

The Community Area Manager will provide a summary of current community issues and the Area Board will agree those to be closed.

14. **Area Board Funding** (*Pages 67 - 72*) 8.50 pm

Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received.

- a. White Lion Park Recreation Association – seeking £3,581 towards provision of new play facilities for children and young people in White Lion Park in Malmesbury, conditional on the balance of funding being in place.

Councillors will then be asked to consider using some of the remaining area board budget to support two Malmesbury Community Area Transport Group (CATG) schemes.

15. **Evaluation and Close**

8.55 pm

Future Meeting Dates

Wednesday, 9 May 2012

7.00 pm

Brinkworth Village Hall

Wednesday, 4 July 2012

7.00 pm

Crudwell Village Hall

Wednesday, 5 September 2012

7.00 pm

Sherston Village Hall

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, Wilts SN16 9BZ
Date: 18 January 2012
Start Time: 7.00 pm
Finish Time: 9.08 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) Tel: 01249 706610/Email: alexa.smith@wiltshire.gov.uk, Tel: 01249 706610 or (e-mail) alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Councillor Jane Scott (OBE) – Leader of Wiltshire Council

Wiltshire Assembly of Youth/UK Youth Parliament – Chloe Harris-Alba

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Barbara Gray, Events and Sponsorship Manager
Alexa Smith, Democratic Services Officer
Brian Taylor, Area Development Manager
Linnet Tomes, Marketing Officer
Jacqui White, Service Director Shared Services and Customer Care

Town and Parish Councillors

Malmesbury Town Council – Bill Blake, Maggie Dennis, Patrick Goldstone, Kim Power, Ray Sanderson and Martin Snell
Ashton Keynes Parish Council – Ian Woods
Brinkworth Parish Council – John Beresford*, Martin Evans and Owen Gibbs
Brokenborough Parish Council – Bob Tallon*
Charlton Parish Council – Simon Burne*
Crudwell Parish Council – Terry Fraser* and Ian McKay

Easton Grey Parish Council – John Tremayne*

Norton & Foxley Parish Council – Peter Campaigne*

Oaksey Parish Council – J Falkingham and Robin Rogers*

Sherston Parish Council – Martin Rea*

St Paul Malmesbury Without Parish Council – Roger Budgen and Roger Lee*

Partners

Police – Sergeant Martin Alvis and Inspector Chris Martin

Fire – Mike Franklin

Chamber of Commerce – Aimee Frankham

Gazette and Herald – Victoria Ashford

Malmesbury River Valleys Trust – Frances Goldstone

Malmesbury and the Villages Community Area Partnership – Mark Allen, J Exton,
Peter Gilchriest and Sid Jevons*

Wiltshire and Gloucestershire Standard – Tina Robins

Western Daily Press – Tristan Cork

Total in attendance: 136

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone present to the meeting. He introduced Councillor Jane Scott OBE, Leader of the Council. He then explained that item 8 on the agenda, 'Having Your Say – Planning Applications' would be moved to the beginning of the meeting, to allow for the presentation to be repeated in another room. This took place for the people who were unable to join the main meeting, due to fire regulation restrictions on the number of people allowed in the room.</p> <p>The Chairman announced that Malmesbury Town Council had two planning meetings on 31 January at 6.30 and 8.00 pm to discuss supermarket plans and deliver their verdict. Sainsbury's was also holding an open day on Saturday 28 January in the Town Hall.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Paul Baker (Chamber of Commerce), Ellen Blacker (Dauntsey Parish Council), Gareth Brown (Youth Development Co-ordinator), John Cull (Lea and Cleverton Parish Council), Dave Jacomb (Wiltshire Fire and Rescue Service), Alison Cross-Jones, Lesley Greene (Cotswold Water Park Trust), Carolyn Kennedy (Community Librarian), Terry Mockler (Hankerton Parish Council), Graham Morris, Jackie Peel, Jenny Plummer (Good Neighbour Co-ordinator), Graham Thorne (Minety Parish Council) and Andrew Woodcock (Malmesbury Town Council).</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 9 November 2011 were approved and signed as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Soden and Councillor Sturgis both declared a prejudicial interest in item 14c, a grant application from the Cotswold Water Park Trust. They did not vote on the application.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided information about the fortnightly waste and recycling collections service.</p> <p>Before Christmas Wiltshire Council introduced the new kerbside plastic bottles and cardboard collection.</p> <p>From early February 2012, Wiltshire Council would be delivering new, green</p>

	<p>lidded garden waste bins to those residents who signed up before 1 December 2011. If you missed the deadline, but would like to opt in to the free garden waste collection service, you could sign up to receive a bin in summer 2012. This could be done online via the Wiltshire Council website, by telephone by calling 0300 4560102, or by completing a form. If you currently have a garden waste bin or have already signed up to the new service, you do not need to take any further action.</p> <p>The new garden waste service would commence from early March and at the same time Wiltshire Council would introduce a fortnightly collection of household waste. This should enable Wiltshire Council to increase recycling to 50% and reduce the amount of waste sent to landfill to less than 25%.</p> <p>During February residents would receive a collection calendar and information leaflet through the post setting out collection dates.</p> <p>Information about car parking permits in Malmesbury was made available at the meeting. Please find attached to the minutes.</p>
6.	<p><u>Partner Updates</u></p> <p>The Chairman noted the written updates from partners included in the agenda pack.</p> <ol style="list-style-type: none"> a. A written update was circulated at the meeting, please find attached to the minutes. Sergeant Martin Alvis added that a review of two public houses in Malmesbury had taken place after local people had expressed concern. Strict licensing conditions were now in place. Councillor Killane thanked the police for their help with improving the street concerned. A breach of the gates installed at Fosse Way at Whitewalls, Easton Grey had taken place. The cut lock had been successfully replaced. b. The written update from Wiltshire Fire and Rescue Service was noted. In addition to this, a free advice service was offered to businesses to make them safe and aware of requirements regarding fire, associated accommodation, food hygiene, alcohol licensing, health and safety and family safety. For further information, please contact the service by email: tfscf@wiltsfire.gov.uk or on 01380 732956. c. The written update from NHS Wiltshire was noted. d. The written update from Malmesbury and the Villages Community Area Partnership was noted. Martin Rea underlined that the walks group had gained significant local support. The first of the walks to be launched would be the White Walls Walk from Malmesbury to Luckington. <p>Five fully trained drivers had now been appointed to the community area transport project, but the Partnership was still seeking more volunteers.</p>

	<p>Please call 01666 390110 if interested.</p> <p>The community hub was moving forward quickly. Public opinion was still being sought and, as part of this, Westlea Housing would survey a large number of residents. Surveys were also available to complete at the area board meeting.</p> <p>e. Steve Cox reported Malmesbury Town Council's plans for the Queen's Diamond Jubilee. A celebration weekend for the Olympics was being organised for September, to include the first half marathon in Malmesbury and a trail to connect the bridges in the town. The Town Council were focusing on projects to improve services to local elderly people and improving local footpaths.</p> <p>f. Chloe Harris-Alba stated that elections for Wiltshire Assembly of Youth and the UK Youth Parliament would take place in February. Two places were available for North Wiltshire representatives. Chloe also confirmed that work on the school hall at Malmesbury Secondary School had been completed and the hall was available to take bookings.</p> <p>g. The written update from the Chamber of Commerce was noted. Aimee Frankham added that the Chamber would be objecting to both planning applications. She reiterated the request for a retail impact survey to be conducted that was specific to Malmesbury. Councillor Scott was invited to the next 'Think Local Buy Local' event on 31 January to showcase the best of Malmesbury businesses. Amy explained that the 'Home Improvement Show' had been postponed because it fell during the consultation period for the supermarket applications, however uptake on the show had been positive.</p>
7.	<p><u>Cabinet Representative - Councillor Jane Scott OBE</u></p> <p>Councillor Scott first provided an overview of her role as Leader of the Council.</p> <p>After the national elections, she had been elected for a four term period to lead a team of nine Councillors, each with a particular responsibility. Councillors Thomson and Sturgis sat on this Cabinet. The Cabinet worked closely with the senior management team.</p> <p>The Cabinet were focusing on two important issues in the county at present; the budget and the Wiltshire Core Strategy. Wiltshire Council had a clear four year business plan linked to the budget. This was based on the need to make savings and continue to deliver services effectively, especially those to elderly people and to vulnerable children, where funding was being increased, who were both increasing in numbers in the county. Investment would also be made to encourage economic development and high end jobs into the county and to develop high speed broadband.</p>

£40 million savings had been made last year through changes to the back office. This year savings should be in the region of £32 million. The result of this was that council tax could be kept at a 0% increase last year with the same arrangement proposed for this year, if agreed at the budget setting meeting on 28 February. Councillor Scott announced that public budget consultation forums were taking place as below:

Monday 23 January 6.00 pm refreshments for a 6.30 pm start at St John's Parish Centre, Trowbridge.

Tuesday 24 January 6.00 pm refreshments for a 6.30 pm start at The Corn Exchange, Devizes.

Monday 30 January 6.00pm refreshments for a 7.00 pm start at The Neeld Hall, Chippenham.

Salisbury 31 January 6.30 pm refreshments for a 7.00 pm start at The Guildhall, Salisbury.

Councillor Scott stressed the importance of getting involved in the development of the Wiltshire Core Strategy, because this would form the basis of decision making until 2026. The draft document would return for consultation from 20 February and it was hoped to be in place for the beginning of 2013. Once agreed, neighbourhood plans could move forward.

This overview was followed by a question and answer session which covered the following main points:

- Existing independent local businesses needed support and had an important role in providing flexible employment opportunities – it was agreed that these businesses offered a different experience and resources would be directed to them as well as larger high end employers. Alistair Cunningham, Service Director for Economy and Enterprise, would be providing support with the Wessex Association of Chambers of Commerce.
- Academy schools and their impact on the Wiltshire Council budget – the council was supportive of national policies and academy schools in Wiltshire were keen to remain close to the Local Education Authority. Support for schools not becoming academies was equally significant.
- Wiltshire Council was running well in the absence of a Chief Executive and the new structure was helping services to work more closely together.
- Economic development in villages would be considered in the Core Strategy – creating self sustaining communities was essential and the need to balance conservation and development was achievable.
- A presentation would be made about high speed broadband in the county at area board meetings. £16 million would be invested for 95% of people in Wiltshire to be able to access high speed broadband in the next two years. The challenge would be to fill the areas not attractive to commercial companies. Wiltshire Council was working in conjunction with Swindon and South Gloucestershire and trying to educate the whole of the community to use the service.

	<ul style="list-style-type: none"> • Funding from car parking charges was directed to support the many non commercial bus routes in the county.
8.	<p><u>Having Your Say - Planning Applications</u></p> <p>In light of the current planning application by Sainsbury's for a supermarket and the anticipated submission of a supermarket application by Waitrose, Brian Taylor, Area Development Manager, gave a short presentation about how to see planning applications, how to make comments about them and how any comments made are dealt with by Wiltshire Council.</p> <p>Brian explained that the process of how individuals and groups could get involved in planning applied to any planning application. Once an application was submitted to Wiltshire Council it was checked to make sure it had the necessary information to be valid. The next step was the consultation stage, when the application would be placed on the Wiltshire Council website, taken to the local town and parish councils, immediate neighbours would be written to, site notices would be put up, notices would be put in the press and technical experts would be referred to.</p> <p>Any individual or group was entitled to comment on a proposal. Proposals could be viewed online via the Wiltshire Council website, at the local council office and Town and Parish Councils had copies of applications. Please contact planning reception on 01249 706444 if you would like help with information. Comments need to be made in writing and could be submitted by email, by using an online form or in writing (please include your name and the application number that the comment refers to). While there was a 21 day period for consultation, if comment fell outside this period for good reason, please get in touch.</p> <p>There was then a question and answer session. This included:</p> <ul style="list-style-type: none"> • While an application from Sainsbury's had been submitted, one had not been received from Waitrose. If received the applications would be dealt with in tandem at the same planning committee. • It was asked if the planning hearing could be held in Malmesbury – a decision on this could not be made at the area board meeting, it would be put to the relevant Chairman. • A retail impact assessment specific to Malmesbury was requested – these issues were addressed in the applicant's proposal and would then be independently checked. • Planning policy at present was in a state of flux – as the Core Strategy had not yet been formally adopted, the planning team were currently working to the North Wiltshire Local Plan. • The average time to determine a major planning application was 13 weeks. • With regards to public enquiries and appeals, when an application was refused, it had to be on strong grounds. Brian assured the meeting that any decisions made would be vigorously defended.

9.	<p><u>White Lion Park - Community Asset Transfer</u></p> <p>The area board was asked to consider the transfer of White Lion Park, Malmesbury to Malmesbury Town Council.</p> <p>A show of hands was taken regarding support for the proposal and no objections were made.</p> <p><u>Decision</u> The area board approved the transfer of White Lion Park, Malmesbury to Malmesbury Town Council, on condition the cost of advertising the transfer in the local press for two consecutive weeks was met by the Town Council.</p>
10.	<p><u>Reduced Night Lighting</u></p> <p>Mark Allen from Malmesbury and the Villages Community Area Partnership asked the area board to consider proposals from St Paul Malmesbury Without Parish Council and Malmesbury Town Council for reduced night lighting.</p> <p>This was the second year the Partnership had coordinated the process and these two councils had elected to take part. Mark ran through the report produced and the proposed changes, available to view on the Wiltshire Council and Partnership websites. Concern was raised about the consultation process as letters from the Town Council to some residents affected had not been received.</p> <p><u>Decision</u> Malmesbury Town Council would be requested to provide information for White Lion Park estate residents regarding the consultation process undertaken for the reduced night lighting scheme.</p> <p><u>Decision</u> The area board would support the proposals for reduced night lighting, as per recommendations from St Paul Malmesbury Without Parish Council and Malmesbury Town Council.</p>
11.	<p><u>Year of Celebrations in Wiltshire</u></p> <p>Linnet Tomes, Marketing Officer, gave a presentation about the 2012 year of celebrations in Wiltshire.</p> <ul style="list-style-type: none"> • Two key events would take place in 2012 – the Olympic Torch route and the Queen’s Diamond Jubilee. • There would be an evening event in Salisbury on 11 July 2012 for the London 2012 Olympics. • 2012 was an opportunity to raise awareness in the local community about what was happening, to get involved, to reinvigorate the local economy, showcase what we had and encourage community spirit.

- Performers were asked to audition online for a chance to appear alongside a national headline act at the evening event. The deadline for entries was February 26. From February 29, people would then be able to vote for the act they wanted to see perform. Shine 4 Wiltshire was open to individuals and groups of any age who lived in Wiltshire. In order to enter the contest, entrants must email the council with a link to a You Tube video displaying their talent. This could include bands, orchestra, singers, choirs, theatre performers or dance/acrobatic groups. Following the deadline, entries would be placed on the council's 2012 Celebration Facebook page for people to view and vote for their favourite. Hopefuls could audition online now by emailing 2012celebrations@wiltshire.gov.uk with a link to their You Tube video.
- Toolkits were available at the meeting to help plan an event. If you would like any help with doing this, please email 2012celebrations@wiltshire.gov.uk
- It was intended that the Wiltshire Queen's Diamond Jubilee event would be held on either the 1 or 2 May in the Salisbury Cathedral and Close. Jousting style tents would be used by each area board to display items to celebrate Wiltshire's history and all that was good in their area of the county today through the work of local citizens. The items to be included in the tents were at the discretion of the area board.

The presentation was followed by a brief discussion. Concern was raised that Salisbury was quite a distance from Malmesbury and funding would better be spent on local events. It was explained that Salisbury had been chosen as the focus for the county event by the Olympics Committee. Buses would be organised to transport people to the event.

Councillor Sturgis then provided an update about Malmesbury's involvement with the Queen's Diamond Jubilee celebrations in Salisbury at the beginning of May. The area board had been asked by the Lord-Lieutenant of Wiltshire to participate in the county event by filling a jousting style tent with items to celebrate Wiltshire's history and all that was good in the local area. The intention was for each area board in the county to be represented in Salisbury.

While Malmesbury Area Board fully supported the exciting opportunity for communities to come together to celebrate the Queen's Diamond Jubilee, some people did not believe it appropriate to contribute towards these celebrations through the area board budget. The area board hoped that town and parish councils would want to contribute to their own activities and it was confirmed that several parish councils had already made extensive plans.

Wiltshire Council events team had set up a webpage to add or search a 2012 event on the Wiltshire Council website:

- To search an event, please follow the link below:
http://www.wiltshire.gov.uk/leisureandrecreation/whatson.htm?phrase=&date=&type=ET_OLYM&act=handlesearch
- To add an event:

	<p>http://www.wiltshire.gov.uk/leisureandrecreation/whatson/tellusaboutyour_event.htm</p> <p>There was a link to these pages from the Wiltshire Council homepage or if anyone would like to email their event to 2012celebrations@wiltshire.gov.uk it will be added to the county wide database.</p> <p>Councillor Sturgis asked that anyone who would like to be involved in promoting Malmesbury and the surrounding villages at the Salisbury Jubilee event should contact as soon as possible Miranda Gilmour, Community Area Manager. Please call 01672 515742 or email miranda.gilmour@wiltshire.gov.uk. This might include promoting its history or local businesses.</p> <p>The area board had been provided with information about costs for the Salisbury event, as included in the agenda pack.</p> <p><u>Decision</u> Malmesbury Area Board would set aside £3,500 towards the celebration of the Queen’s Diamond Jubilee in Salisbury.</p>												
12.	<p><u>Feedback on Workshop Regarding Area Board</u></p> <p>Miranda Gilmour provided feedback on the workshop held at the previous Malmesbury Area Board meeting in Malmesbury. Please find document circulated at the meeting attached to the minutes.</p> <p>A question was asked regarding report deadlines for inclusion in the agenda pack. Please find a list of report deadlines for the forthcoming year below:</p> <table data-bbox="320 1294 957 1512"> <thead> <tr> <th>Area board date:</th> <th>Report deadline:</th> </tr> </thead> <tbody> <tr> <td>07.03.12</td> <td>22.02.12</td> </tr> <tr> <td>09.05.12</td> <td>24.04.12</td> </tr> <tr> <td>04.07.12</td> <td>20.06.12</td> </tr> <tr> <td>05.09.12</td> <td>21.08.12</td> </tr> <tr> <td>07.11.12</td> <td>24.10.12</td> </tr> </tbody> </table>	Area board date:	Report deadline:	07.03.12	22.02.12	09.05.12	24.04.12	04.07.12	20.06.12	05.09.12	21.08.12	07.11.12	24.10.12
Area board date:	Report deadline:												
07.03.12	22.02.12												
09.05.12	24.04.12												
04.07.12	20.06.12												
05.09.12	21.08.12												
07.11.12	24.10.12												
13.	<p><u>Community Issues Update</u></p> <p>The area board were asked by the Community Area Manager to agree those community issues to be closed and/or sent to the Community Area Transport Group.</p> <p><u>Decision</u> The area board would close the following issues:</p> <p>Issue 406 – residents parking in Malmesbury had been devolved to the town council and would form part of their Neighbourhood Plan.</p> <p>Issue 1809 – repair to pathway in Oaksey was being considered for a</p>												

	<p>Community Area Grant at this meeting.</p> <p>Issue 1915 – gritting of Alexander Road, Malmesbury. This road would not be put on the precautionary route list, but would be treated as a ‘Community Route’, which meant it would be gritted at times of snow fall and freezing rain.</p> <p>Issues 1923 – parking issues in Poole Road, Malmesbury. Temporary signage was being trialled. If successful, residents would need to purchase signs as this was a private road.</p> <p>Issue 1509 – Gritting of Aubrey Rise, Leland Close, Powell Rise and Twynnoy Close, Malmesbury. These roads would not be put on the precautionary route list, but would be treated as ‘Community Routes’ and gritted at times of snow fall and freezing rain.</p> <p><u>Decision</u> The area board would refer one issue to the Malmesbury Community Area Transport Group (CATG), as per the report included in the agenda pack (Issue 1895 – speeding in Minety).</p>
14.	<p><u>Area Board Funding</u></p> <p>Consideration was given to the three applications made to the Community Area Grants Scheme.</p> <p><u>Decision</u> All Saints Church, Oaksey was awarded £1,982 towards a new church path project.</p> <p><u>Reason</u> <i>The application meets the 2011/12 grant criteria and the footpath is used by the community.</i></p> <p><u>Decision</u> The King’s Day Nursery School was awarded £999 to provide flooring in a newly created basement room which would accommodate children attending the after school club at the nursery.</p> <p><u>Reason</u> <i>The application meets the 2011/12 grant criteria and there were specific references in the Community Plan in respect to supporting early years, toddler groups and pre-schools.</i></p> <p><u>Decision</u> Cotswold Water Park Trust were awarded £879 towards group workshops for young people to learn about night time wildlife at the Cotswold Water Park and to create willow lanterns to parade in a Spring Equinox project.</p>

	<p><u>Reason</u> <i>While the application was border line in meeting the 2011/12 grant criteria (as the applicant had received funding from the area board last year to undertake a similar project), the project would reach out to new groups of young people from the villages.</i></p> <ul style="list-style-type: none"> To note: as Councillors Soden and Sturgis were unable to vote on this last application, the area board showed their support for the application and it was then additionally approved by Councillor Scott, in order to meet legal requirements for a quorate decision.
15.	<p><u>Evaluation and Close</u></p> <p>The Chairman asked for a vote on doing an evaluation or closing the meeting, after the room voted to end the meeting, he thanked everyone who was able to attend. The next meeting would be held on Wednesday 7 March 2012 at Sherston Village Hall.</p>

Chairman's Announcement

Draft Wiltshire Core Strategy Pre-submission document

The Wiltshire Core Strategy pre-submission document is to be published for consultation on 20th February 2012. The six week statutory consultation period will continue until 2nd April 2012. The Wiltshire Core Strategy details a spatial strategy for Wiltshire and related policies to deliver that strategy. The core strategy incorporates a strategy for each community area which identifies specific development sites where appropriate and highlights specific considerations in each area. For Malmesbury the plan proposes 1200 new homes in the community area over the period 2006 to 2026. Since 2006, 620 homes have been built and a further 175 homes currently have planning permission. This leaves a residual need for 405 homes in the remainder of the plan period. The plan proposes that 270 of these should come forward in Malmesbury town with 135 to be delivered in the rest of the community area. No specific strategic housing site is identified in Malmesbury. Two former North Wiltshire District Plan allocations for employment development are carried forward (north of Tetbury Hill and at the Garden Centre).

At this stage the Council are inviting comments on the 'soundness' of the plan and whether the correct legal processes have been followed. To be sound the core strategy policies must be based on clear, robust, up-to-date information. Copies of the core strategy can be viewed in all local libraries and there will be a display about the document in Malmesbury library. All the consultation documents are available on the Council's web site and at the Council offices at Bradley Road and County Hall, Trowbridge; Browfort, Devizes; Monkton Park, Chippenham and Milford Street, Salisbury. Comments can be submitted on line or in writing but must be received by Monday 2nd April 2012.

This is your opportunity to comment on the Council's plans and proposals for Malmesbury community area and have them considered by an independent inspector appointed by the Secretary of State.

The Council, subject to no fundamental issues being raised on the soundness of the core strategy, intend to submit the document to the Secretary of State in July. At this stage

formal examination of the plan will begin leading to an Examination in Public into the soundness of the document.

(A copy of the core policy for Malmesbury, is attached for information. This policy should be read in conjunction with the other policies of the plan that will apply to development in the local area, such as affordable housing policies, climate change policies and transport policies.)

Core Policy 13 – Spatial Strategy: Malmesbury Community Area

Development in the Malmesbury Community Area should be in accordance with the Settlement Strategy set out in Core Policy 1:

Market Towns:	Malmesbury
Larger Villages:	Ashton Keynes; Crudwell; Great Somerford; Oaksey and Sherston
Smaller Villages:	Brinkworth; Charlton; Corston; Dauntsey; Lea; Luckington; Milbourne; Minety and Upper Minety

5 ha of employment land will be provided, including:

Land North of Tetbury Hill	Saved North Wiltshire District Plan allocation	1 ha
Land at Garden Centre, Malmesbury	Saved North Wiltshire District Plan allocation	4 ha

The following Principal Employment Areas will be supported in accordance with Core Policy 35:

Malmesbury Business Park; Dyson Site; and Land North of Tetbury Hill.

Over the plan period (2006 to 2026), at least 1,200 new homes will be provided of which 760 should occur at Malmesbury. 440 homes will be provided in the rest of the community area. There will be no strategic housing sites allocated in Malmesbury. Non strategic development in the Malmesbury Community Area over the plan period may consist of a range of sites in accordance with Core Policies 1 and 2. Development proposals in the Malmesbury Community Area will need to demonstrate how those issues listed in paragraph 5.70 will be addressed.

Targets: See housing and employment numbers above; Reduction in local unemployment figures.

Monitoring and Review: AMR housing completions; NOMIS official labour market statistics.

Delivery Responsibility: Wiltshire Council; Developers.

Notes for chairmen:

- Core strategy will be available for inspection in all local libraries. The summary display is available in only one location within the community area unless requests for additional copies from other organisations have been received.
- Documents which form part of the consultation are Draft Wiltshire Core Strategy, Sustainability Appraisal Report, Habitats Regulations Assessment.
- All evidence prepared to support the production of the core strategy is also available from 20 February on the planning pages of the web site.
- Where an area board meeting takes place within the consultation period a spatial plans officer will attend on request.
- Workshops have been arranged for rural parish councils to outline the approach in identifying large and small villages within the core strategy and to discuss the relationship between the core strategy and neighbourhood plans. Rural parishes will receive an invitation to attend. Dates are:
 - Biddestone Village Hall, Wednesday 7th March, 6.30 for a 7 pm start
 - Michael Herbert Hall, Wilton, Thursday 15th March, 6.30 for a 7pm start
 - Bouverie Hall, Pewsey, Monday 19th March, 6.30 for a 7 pm start
 - Wessex Room, Corn Exchange, Devizes, Thursday 22nd March, 6.30 for a 7pm start

Wiltshire Online Summary

February 2012

Wiltshire Online Background

Use of the internet has become an important part of daily life for many people over the last few years and is absolutely essential for most businesses – but availability, speed and reliability of coverage can be an issue. Wiltshire Council is committed to ensuring that all residents and businesses have access to fast, reliable and affordable broadband. Helping to make people more confident users of online technology and providing easier access are important and integral to our work.

The programme's overall themes are:

- Connectivity and provision: the targets for coverage are for all premises to be able to access a standard (minimum 2Mbps) broadband service and for at least 85%, possibly up to 95% of all premises being able to access superfast broadband (minimum 24 Mbps) by 2015.
- Public access to Wi-Fi from libraries: work is in progress to implement free public Wi-Fi from libraries during 2012.
- Developing a low-cost, recycled computer scheme for vulnerable groups
- Digital Literacy: helping people to become confident to use technology and get online. The programme is currently running a pilot in the Melksham area and will be working across the county during 2012.
- Access to online services: using the Digital Literacy theme, to promote the use of the council's online services.

Superfast Broadband Consultation

In 2011, the government launched the national Broadband Delivery UK (BDUK) initiative to drive broadband improvement right across the country. BDUK has confirmed that Wiltshire Council is entitled to receive £4.7m along with its own investment of £16m. In January South Gloucestershire and Swindon joined the Wiltshire process to select a commercial broadband infrastructure provider under the government's Broadband Delivery UK project. The subsequent procurement will bring about significant savings in project costs. It is also hoped that the larger scale of the project will result in a more commercially attractive area for potential bidders, encouraging greater competition and enhancing the scheme's value for money.

The contract will secure a single private sector delivery partner to co-fund the installation of broadband infrastructure across the area. This will provide a wholesale access broadband network allowing new retail broadband services to be available to businesses and residents to purchase.

State aid rules

The European Commission (EC) requires that local authorities only invest in areas where they can demonstrate there is no current, or planned (i.e. within the next three years) deployment of either standard or superfast broadband by the private sector. These are termed “white areas”, i.e. those where it is possible to invest with public subsidy. As part of the procurement process an application to invest in these areas, following public consultation, must be submitted to the Department for Media Culture and Sport (DCMS).

The consultation

Broadband providers are being consulted on their existing superfast broadband networks in Wiltshire, Swindon and South Gloucestershire and whether they have any plans to deploy superfast broadband in the area over the next three years. This is to check that the information the councils are using as a basis for the procurement is correct and that any investment is correctly targetted.

Comments from businesses and residents are also welcome. The Wiltshire Online web site www.wiltshireonline.org has a link to the broadband consultation on the front page that will take the visitor to more detailed information. This includes two maps that show where there is basic broadband across the county and where there is (or will be by end of 2012) superfast broadband. Comments about the accuracy of the coverage are particularly welcome.

Responses to this consultation document and requests for further information should be directed to Ian Baker: digitalinclusion@wiltshire.gov.uk by 17:00 on 16 March 2012. After the consultation has closed, the two intervention area maps will be updated prior to going to start the tender for contract.

The council’s Strategic Economy Partnership is running a Business Perception survey which has a section targetted towards broadband requirement. Local businesses may wish to use this opportunity to provide additional feedback. The survey is available from www.wsep.org/news/wiltshire-business-perception-survey.

Next steps

The indicative project timescales at present are::

1s February 2012 – 16 March 2012	Consultation on the proposed ‘White Intervention areas’
Summer 2012	Award contract to successful supplier
Winter 2012	Infrastructure and civil work begins
April 2015	Infrastructure roll out complete

It is hoped the infrastructure work will begin during winter 2012, with the first residents and businesses able to sign up for superfast broadband by the end of 2012. However, the scale of the engineering works means that they are expected to take until April 2015 to be completed. More detailed timescales on the infrastructure roll out will be provided once the supplier is awarded the contract and has completed detailed survey work.

Chairman's Announcements

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving integrated youth services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes Councillor representatives has been established.

Part of the Wiltshire Youth Work Offer will include the formation of Youth Advisory Groups in all community areas by June 2012. Initially, Youth Advisory Groups will be piloted in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

The pilots will be co-ordinated by staff from the Integrated Youth Service and Voice and Influence Team. Terms of reference have been developed for the pilots and are available upon request. Progress with the pilots will be reported on a regular basis to the Youth Services Implementation Group, which is chaired by Julia Cramp (Service Director, Commissioning and Performance). Pilots will be evaluated in early 2012

and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

For further information on Youth Advisory Groups please contact:

Sally Willox (Locality Team Leader, Integrated Youth)
Sally.Willox@wiltshire.gov.uk Tel: 01373 822335

or

James Fortune (Lead Commissioner, 11-19)
James.Fortune@wiltshire.gov.uk Tel: 01225 713341

Chairman's Announcement

Help to Live at Home - update

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

Chairman's Announcement

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Proposed Submission Draft Minerals Site Allocation DPD – Consultation

Minerals sites in the Malmesbury Community Area - Briefing Note

Wiltshire Council and Swindon Borough Council have jointly published the Proposed Submission draft Aggregate Minerals Site Allocations Development Plan Document (DPD) for a final round of formal consultation, along with a series of evidence reports¹.

The Proposed Submission draft Aggregate Minerals Site Allocations DPD responds to comments received through previous rounds of consultation in 2010 and sets out a series of proposals for locating new sand and gravel quarries within the plan area² to meet the councils' locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. The DPD has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document.

Within the Malmesbury Community Area, the document identifies 1 site for potential new sand and gravel quarrying. Details of this site are presented below and in more detail through the site profile on the following pages.

Proposed minerals site name/location	Size of site – hectares(ha)	Estimated resource yield (tonnes)	Current land use
Land at Cotswold Community	38.56	2,760,000	Agricultural/former educational and residential facility

The Proposed Submission draft Aggregate Minerals Site Allocations DPD and evidence base documents will be available for comment throughout the 6-week consultation period running from the **30 January to 12 March 2012**. The Council encourages anyone wishing to view and comment on the consultation documents to use the council's consultation website:

<http://consult.wiltshire.gov.uk/portal>

For those without access to a computer, hard copies of the documents can be viewed in the Council's offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

Once the consultation period has closed, the Proposed Submission draft Aggregate Minerals Site Allocations DPD, supporting evidence base and all comments received during the consultation will be presented to Full Council for final approval, before being submitted to the Secretary of State in June/July 2012. From that point, the document will be in the independent examination process.

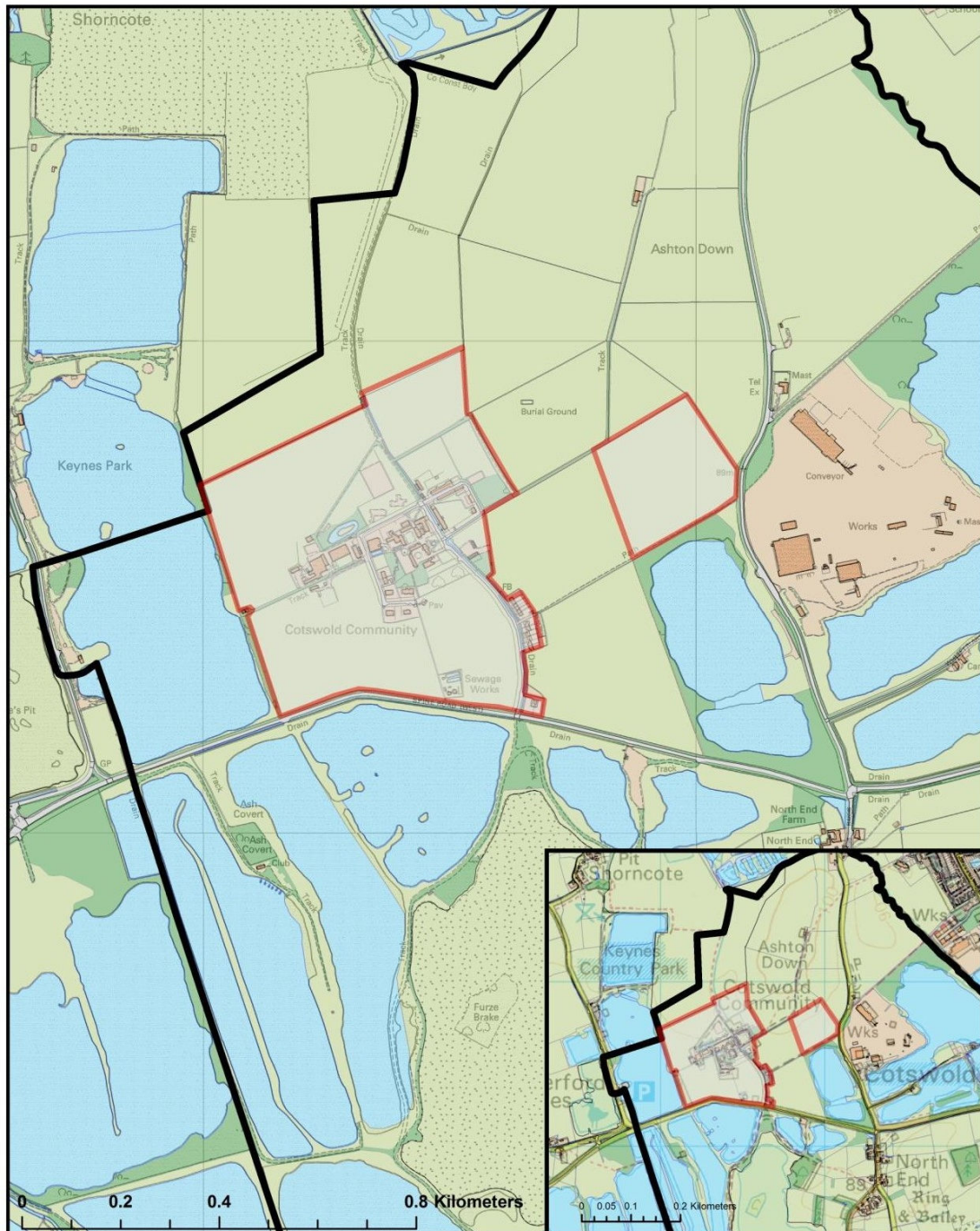
For further information please contact the Minerals and Waste Policy Team (Economy and Enterprise) at Wiltshire Council by telephone (01225 713429) or email: mineralsandwastepolicy@wiltshire.gov.uk.

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

Site Name: Land at Cotswold Community

Proposed minerals site name/location	Size of site – hectares(ha)	Estimated resource yield	Current land use
Land at Cotswold Community	38.56	2,760,000	Agricultural/former educational and residential facility



c::J Land at Cotswold Community
c::J Plan area

©Crown copyright and database rights 2011 Ordnance Survey 100049050

9

Land at Cotswold Community: Site Development – key issues and potential mitigation measures	
Site description	The site is located to the east of Keynes Country Park on land which is predominantly classified as Grades 2 and 3 Best and Most Versatile. The nearest settlement is Ashton Keynes, approximately 1.6km to the south east. The nearest operational quarry is at Shorncote to the north of the site. The southern boundary of the site is formed by the western spine road. The estimated yield for the site has been calculated incorporating additional mineral reserves located beneath the former Cotswold Community School and the non-scheduled section of the eastern part of the site.
Biodiversity and geodiversity	A number of species (including great crested newts and bats) have been recorded in the nearby County Wildlife Sites (west and south) and from the Cotswold Community. Extended Phase 1 survey and robust construction method statement will be required to address these issues. Retention of tree lines and hedgerows for connectivity is key and phased working with continual restoration will be required.
Human health and amenity	Where appropriate, reasonable and practicable, dust and noise generating activities should be located away from sensitive receptors through a minimum 25m stand-off distance and use of appropriate measures to reduce noise and through a minimum 100m stand-off distance to reduce dust impacts.
Landscape and visual	The site can accommodate change. The western part of the site is heavily screened, the PRoW currently located to the north of the site is in a poor condition and could be redirected/improved. The eastern part of the site is more open to views but this could be overcome by advance planting. The surrounding character of the site is influenced by nearby working quarries.
Archaeology	The area and site has a number of historical features associated with it. Any applicant will need to work closely with the County Archaeologist to develop and implement sufficient and suitable mitigation plans.
Historic built environment	Mitigation in the form of bunds, 'stand-offs' and screening would be required to reduce impacts on listed buildings in the centre of the site.
Traffic and transportation	Access should avoid using the C85 Spine Road West and the adjoining junction with the current Cotswold Community access as these routes are not suitable to serve this site due to current road alignment and land constraints. Significant upgrading of these routes will be required before use. Adequate access will be possible if the site is treated as an extension to the adjoining quarry to the north. A Transport Assessment should be submitted with a planning application and, where considered appropriate in law, financial contributions sought through the planning application process for highway improvements/maintenance costs.
Water environment	Part of the site lies within Source Protection Zone 3 and groundwater investigations will be required to ensure protection of groundwater. Any potential environmental impacts on nearby Country Wildlife sites and water based business interests will need to be considered and suitable mitigation provided. The site is situated within Flood Zone 3. A Flood Risk Assessment should be submitted with any subsequent planning application. A robust construction method statement and Hydrogeological Impact Assessment should also include details of groundwater protection and stockpile storage areas.
Preferred restoration objective	The site must be sensitively designed and worked in a phased manner. Suitable restoration proposals for this site should be sympathetic to the uses taking place at Keynes Country Park and would include open water,

	<p>ponds, reedbed, wet woodland or grazing pasture. RAF Fairford have no significant concerns with the risk of birdstrike in this location. Restoration must aim to meet targets for named habitats and species in the Cotswold Water Park Biodiversity Action Plan (CWP BAP) and the Wiltshire Biodiversity Action Plan (WBAP).</p>
--	--

Report to	Malmesbury Area Board
Date of Meeting	7 March 2012
Title of Report	Local Transport Plan – Small Scale Transport and Highway Improvement Schemes

Purpose of Report

To ask the area board to consider and approve the following recommendations from the Malmesbury Community Area Transport Group (CATG):

1. To approve the actions and recommendations outlined in section 8 of this report in respect to handling of current CATG issues/schemes
2. To delegate all decisions of SID sites to the CAM in consultation with the CATG.
3. Allocate £10,000 from the area board budget to community issues now being addressed by the CATG (outlined in section 8 of this report).

1. Background

- 1.1. In 2011/2012 the 18 Area Boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Malmesbury area board was allocated £13,360.
- 1.2. A balance of £4,160 was carried forward from the 2010/11 budget to give a total of **£17,520** for 2011/12.
- 1.3. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.4. Malmesbury area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board.
- 1.5. The means by which the public and parishes can identify issues for consideration to the Malmesbury CATG is primarily via the [area board community issues process](#)
- 1.6. The current membership of the Malmesbury CATG comprises of Malmesbury area board councillors and a nominated representative from each division (see table below).

Division	Area Board councillor	Nominated representatives
Malmesbury	Simon Killane	Catherine Doody
Sherston	John Thomson	Martin Rea
Brinkworth	Toby Sturgis	Ellen Blacker
Minety	Carole Soden	John Marsh

- 1.7. The Area Board agreed that CATG would extend its membership to include representatives from parish councils (who were not currently represented on CATG) where there were issues under discussion relevant to them.
- 1.8. Malmesbury CATG last met on 24 January and will next meet on 17 April 2012.
- 1.9. Dates for 2012/13 CATG meetings have been agreed as follows: 12 April, 12 June, 17 July, 23 October and 4 December 2012 and 5 February 2013.
- 1.10. Malmesbury CATG minutes are available from the [Malmesbury area board pages](#) of the council's website to enable information to be readily available to parish/town councils and the wider community. The minutes largely consist of a table. Each issue/scheme is allocated a number on receipt, so numbers do not run sequentially, as some schemes have been completed or rejected and

therefore removed.

- 1.11. Cabinet agreed that the CATG should consider and make recommendations to the area board about Speed Indicator Devices (SIDs). The first task has been to review the current SID sites and consider those submitted (following an invitation to parish/town councils).
- 1.12. Cabinet also agreed that CATG should consider the 'C' class road speed limit review and details of the process will be contained in a presentation elsewhere in this agenda.

2. Considerations

- 2.1. Sixteen 16 issues/schemes discussed at the January CATG meeting (see Appendix 1 and 2). Some have received funding and are to be closed while others are being investigated further. Some are being recommended for 'mothballing'; these are schemes where some work has been undertaken, but would benefit from larger schemes if and when funding became available.
- 2.2. CATG would like to fund two projects but have exhausted their annual budget. They hope that Malmesbury area board members might consider using area board funding to ensure these two schemes can proceed. Both issues were raised as community issue and would improve community safety of local people.
- 2.3. A budget sheet outlining actual/final costs of projects was considered at the January meeting and the 2011/12 balance agreed was **£2,732.66**. It was recognised that there was sometimes a small amount of slippage between design and implementation and this figure needed to be used to have an accurate picture of the budget available to the group.
- 2.4. Speed Indicators Devices (SIDs)
 - 2.4.1. SIDs have been shown to be effective in reducing the speed of traffic when deployed for short periods. From April responsibility for agreeing the SID deployment programme has been devolved to Area Boards.
 - 2.4.2. Best practice is that a SID should not be deployed to a site for more than 14 days at a time and should not return to the same site before 12 weeks so that it remains effective. Any changes to the sites would be made every 6 months.
 - 2.4.3. A SID can only be placed at a site that meets the criteria (see Appendix 2) and has had a metro count to test the speed of vehicles.
 - 2.4.4. Where a metro count has provided data for a site that meets the criteria for Community Speedwatch the Area Board may wish to encourage the local community to set up a Speedwatch Scheme.

2.4.5. Malmesbury area board has been allocated a SID and the CATG have been asked to identify priority sites. To this end town and parish councils were contacted in early December to invite SID site submissions, based on either those already operating (see Table 1 below) or new ones. The response has been poor.

Community Concern Enforcement	Speed Limit	Date of Metro Count	Parish	Source
Dauntsey Village, The Green, Junction with Middle Green	30	Unknown	Dauntsey	CSW
B4042 Brinkworth (30 mph)	30	Unknown	Brinkworth	Community Concern
Tetbury Hill, Malmesbury (30mph)	30	Unknown	Malmesbury	Community Concern
B4042 Swindon Road, Malmesbury (30 mph)	30	Unknown	Malmesbury	Community Concern
Park Road, Malmesbury (30mph)	30	Jun-10	Malmesbury	Community Concern
B4040 Malmesbury Road, Leigh	40	Unknown	Malmesbury	
B4040 Minety(30 mph)	30	Unknown	Minety	Community Concern
B4040 Charlton. Junction with Vicarage Lane.	30	Unknown	Charlton	CSW

2.4.6. Requests for new sites have been received from: Charlton, Oaksey, Sherston, Startley and Minety. Sites are being processed for metro counts to identify whether they are appropriate. Where they meet the criteria these will be introduced and those on the old list discarded. CATG also agreed to investigate re-siting the SID on Tetbury Hill.

2.4.7. It is suggested that the decision of where SIDs are sited is delegated to the CAM in consultation with the CATG in order to avoid unnecessary delay as the CATGs themselves cannot have decision making powers.

3. Environmental & Community Implications

3.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. All decisions must fall within the funding allocated to Malmesbury Area Board.
- 4.2. The budget remaining to CATG in September for 2011/12 was **£2,732.66**.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. The schemes recommended to the area board will improve road safety for all users of the highway.

8. CATG Recommendations

8.1. Scheme closures (please refer to Appendix 1)

1.1.1. **High Road Ashton Keynes (5) traffic calming** – this will be picked up in any substantive scheme identified in (4)

1.1.2. **High Road Ashton Keynes (6) by the school** - with support from the parish council kerb and signage works scheduled for 1 week from 5 March. Further activity may be undertaken by the school through 'Taking Action on School Journeys Challenge' funding as an application has been received.

1.1.3. **St Joseph's School, Malmesbury** – It is felt that this should be pursued through the School Travel Adviser, through the revision of the School Travel Plan which will enable them to make a 'Taking Action on School Journeys Challenge' funding bid.

1.1.4. **Knockdown Road, Sherston (29)** - Some 'Keep Clear' markings have recently been provided outside the school, plus the school have updated their School Travel Plan which has enabled them to make a 'Taking Action on School Journeys Challenge' funding bid in order to secure further improvements.

1.1.5. **B4042 Brinkworth close to 'Little Foxes' Nursery (33)** – it is the capacity of the car park which is causing problems and the nursery needs to consider expansion of parking facilities.

8.2. Schemes to be 'mothballed'

1.1.6. **High Road, Ashton Keynes (4)** - some minor footway works are due to be undertaken close to the White Hart PH, however a new footway along this length would cost in the range of £30,000-40,000 and is therefore only suitable for a substantive scheme, should future funding become available.

1.1.7. **Dauntsey between 'The Green to 'Sedgemoor' (18)** - provision of gates, signage and lines provided with support from the parish council.

8.3. Schemes requiring funding

1.1.8. **Tetbury Hill near Filands, Malmesbury (13).** Funding of £5,000 is requested from the Area Board budget to enable works to be undertaken at the existing pedestrian refuge and crossing point on Tetbury Hill near Filands estate. This would involve signing, lining and improvements to the crossing point, including dropped kerb and tactile paving. This scheme would go a considerable way to improve road and pedestrian safety in this area.

1.1.9. **Pedestrian Safety in High Street, Sherston (31).** Funding of £5,000 is requested from the Area Board budget to enable CATG to contribute towards Phase 1 of new footway works and enhancements in the High Street by the Post Office. This will include a new footway link and crossing point close to High Street /Court Street junction. This scheme aims to improve overall road and pedestrian safety in the area.

8.4. The remaining schemes will be retained on the CATG list.

8.5. The area board delegate the decision of where SIDs are sited to the CAM in consultation with the CATG in order to avoid unnecessary delays

Appendices	Appendix 1 – Malmesbury community area transport schemes under consideration following 24 January 2012 meeting. Appendix 2 – Notes & Actions CATG Meeting 24 January 2012. Appendix 3 - Technical Note: Community Speedwatch and Temporary Speed Indicator Site Selection Criteria.
-------------------	---

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
----------------------	---

NOTES & ACTIONS

Malmesbury Community Area Transport Group (CATG) Meeting 24 January 2012

	Item	Notes	Action
	Attendance	Cllrs Carole Soden, John Thomson, Toby Sturgis & Simon Killane, John Marsh (Ashton Keynes PC), Paul Worthen (Great Somerford PC), Fiona Rivers (Startley), Melvyn Hourigan (Startley), Roger Budgen (St Paul Malmesbury Without PC), Owen Gibbs (Brikworth PC), Malcolm Beaven, Martin Rose & Miranda Gilmour	
	Apologies	Martin Rea (Vice Chairman Sherston PC and M&VCAP), Catherine Doody (Malmesbury TC), Ellen Blacker (Dauntsey PC), Spencer Drinkwater	
1	Consideration of list of projects	Please refer to table for all updates	Miranda to circulate sheet with these notes
2	Speed Indicator Devices (SIDs)	<p>Martin gave a short presentation outlining when SIDs could be used. They were installed for 14 days to raise awareness and to educate drivers, usually not returning before 3-4 months. Data was collected usually over 7 days which was accessible if requested. SIDs were generally used in 30 and 40 mph areas</p> <p>3 requests had been received and these would be passed on to Vicky Oates for checking: Charlton, Oaksey and Sherston.</p> <p>Other potential sites were moving the Malmesbury SID on Tetbury lane nearer to the Filands Estate where there were concerns about fast traffic and crossing the road and Startley Village.</p>	<p>Suggested that this presentation + more be given at the 7 March area board</p> <p>Martin to check used of SIDs in 50mph area</p> <p>Miranda to send possible SID sites to Vicky to check</p> <p>These 5 sites to be checked if need be and submitted to the area board on 7 March</p>
3	Minety Bridge over Railway	No response had been received from officers about discussions with Network Rail. John Thomson requested that Cllr Gamble be asked to address the matter	Miranda to follow this up, however information received before request was implemented.

NOTES & ACTIONS

Malmesbury Community Area Transport Group (CATG) Meeting 24 January 2012

4	Simon Killane's issues	<ul style="list-style-type: none"> • Mill Lane, Malmesbury being used when too narrow. Best option would be a Traffic Regulation Order 'No motor vehicles – Except for access' however the group felt as the estimated cost was £3,000 a cheaper solution should be sought in the first instance. The group agreed to trial the use of 'worded' signs at either end of Mill Lane to try and discourage its use. Likely cost of signs - £600 • Poole Road was a community issue. Temporary signage were to be provided and if a suitable solution to parking by parents, the residents would purchase signs, as the road is privately owned. • S106 Newton Grove £30,000 to provide 4 parking spaces – concern that despite Westlea and Tracy Smith being aware there was no progress 	<p>Martin to investigate costs of Mill Lane signs (from CATG budget)</p> <p>Martin to ensure signage is installed and monitored in Poole Road.</p> <p>Simon to contact Ann Cornelius re Newton Grove</p>
5	Future CATG meeting dates	<p>All meetings are on a Tuesday evening starting at 6pm in Malmesbury Library (unless otherwise indicated). We will decide nearer the time whether the July and December meeting are required:</p> <ul style="list-style-type: none"> • 17 April 2012 • 12 June • 17 July (optional) • 23 October • 4 December (optional) • 5 February 2013 	<p>To be noted by all CATG members and parish councils (should there be items which they wish to attend for)</p>



**TECHNICAL NOTE:
COMMUNITY SPEEDWATCH AND TEMPORARY SPEED INDICATOR DEVICE SITE
SELECTION CRITERIA**

1.0 Introduction

The Area Board issues process is used as a mechanism by which community speeding concerns can be raised and sites identified for further investigation. In order to maintain Community Concern sites at a number which will result in altering driver behaviour through regular visits, new site selection criteria have been introduced for such sites.

This note sets out the selection criteria for Community Concern and Community Speedwatch sites and the instances in which a temporary Speed Indicator Device may be deployed.

2.0 Speed Management Measures

2.1 **Community Concern** sites are not required to have a collision history nor is there a specified minimum or maximum length. They are divided into two types:

1. Those which have a KSI collision history
2. Those that do not have a KSI collision history. These have higher speed criteria so that the locations with a KSI injury collision history receive preferential consideration.

2.2 **Speedwatch** sites are suitable for enforcement within the Community Speedwatch scheme (CSW) which empowers the public to address speeding in their local community. CSW locations are where there is evidence of reasonably high volumes of speeding but which do not meet the criteria for safety cameras or where by its nature a road is not suitable for safety cameras.

CSW can only be undertaken during the hours of daylight and therefore is not the appropriate solution where investigation shows that high speeds are experienced during the hours of darkness. Such sites will be addressed on a case by case basis and suitable measures identified.



3.0 Speed Management Criteria

The 3 year baseline KSI (killed and seriously injured) collision requirements and the speed criteria for each type of site and limit are shown on the following table. This table is correct at the time of printing but is subject to review.

	Minimum KSI Collisions	Number of Points*	Minimum percentage of vehicles exceeding the speed limit	Minimum 85th percentile***
Community Concern (where a KSI collision has occurred in the past three years)				
30 mph	1	Less than 11	20%	35 mph
40 mph	1	Less than 11	20%	46 mph
Community Concern (no KSI collision in past three years)				
30 mph	N/A	N/A	30%	38 mph
40 mph	N/A	N/A	30%	49 mph
Community Speedwatch**				
30 mph	N/A	N/A	15%	35 mph
40 mph	N/A	N/A	15%	46 mph

* Points relate to injury collisions (fatal 5 points, serious injury 5 points, slight injury 1 point)

** This criteria applies only during daylight hours (For evaluation purposes night time hours are classed as 7.00 pm – 7.00 am)

*** The 85th percentile speed refers to the speed at which 85% of the vehicles using the route travel at or below.

3.1 Sites with a points value greater than 11 will be considered for alternative interventions such as direct enforcement by road traffic police.

4.0 **Speed Indicator Devices (SIDs)**

Speed indicator devices are a means of raising awareness of vehicle speeds and educating driver behaviour. They are useful in supporting other methods of direct speed control such as speed cameras and Community Speedwatch programmes. They can provide a means of highlighting speed issues where direct measures cannot be used such as where speeding occurs at night or at locations with difficult access.

SID's are used in the following circumstances:

- At Community Concern sites in a rolling programme of deployment.
- At Community Speedwatch sites where CSW volunteers have highlighted a persistent speeding problem.
- At sites where night time traffic speeds meet the Speedwatch criteria.

SID's are deployed on a temporary basis and are generally erected at a site for 14 days.



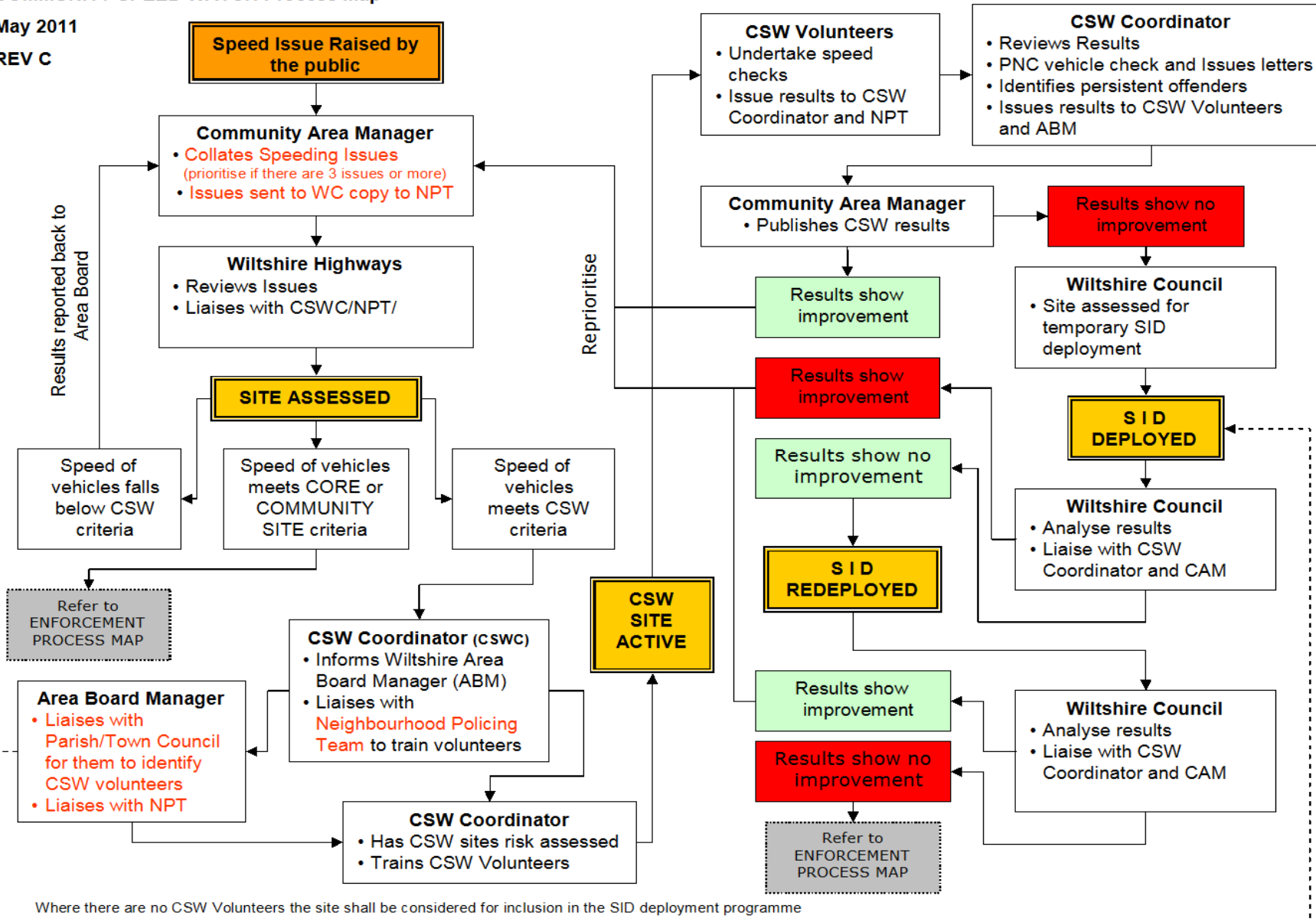
5.0 **Further Action**

Engineering solutions will be considered at sites where there is a collision history and where the use of Community Speedwatch or SIDs has proved ineffective, or where these measures are not applicable.



COMMUNITY SPEED WATCH Process Map

May 2011
REV C

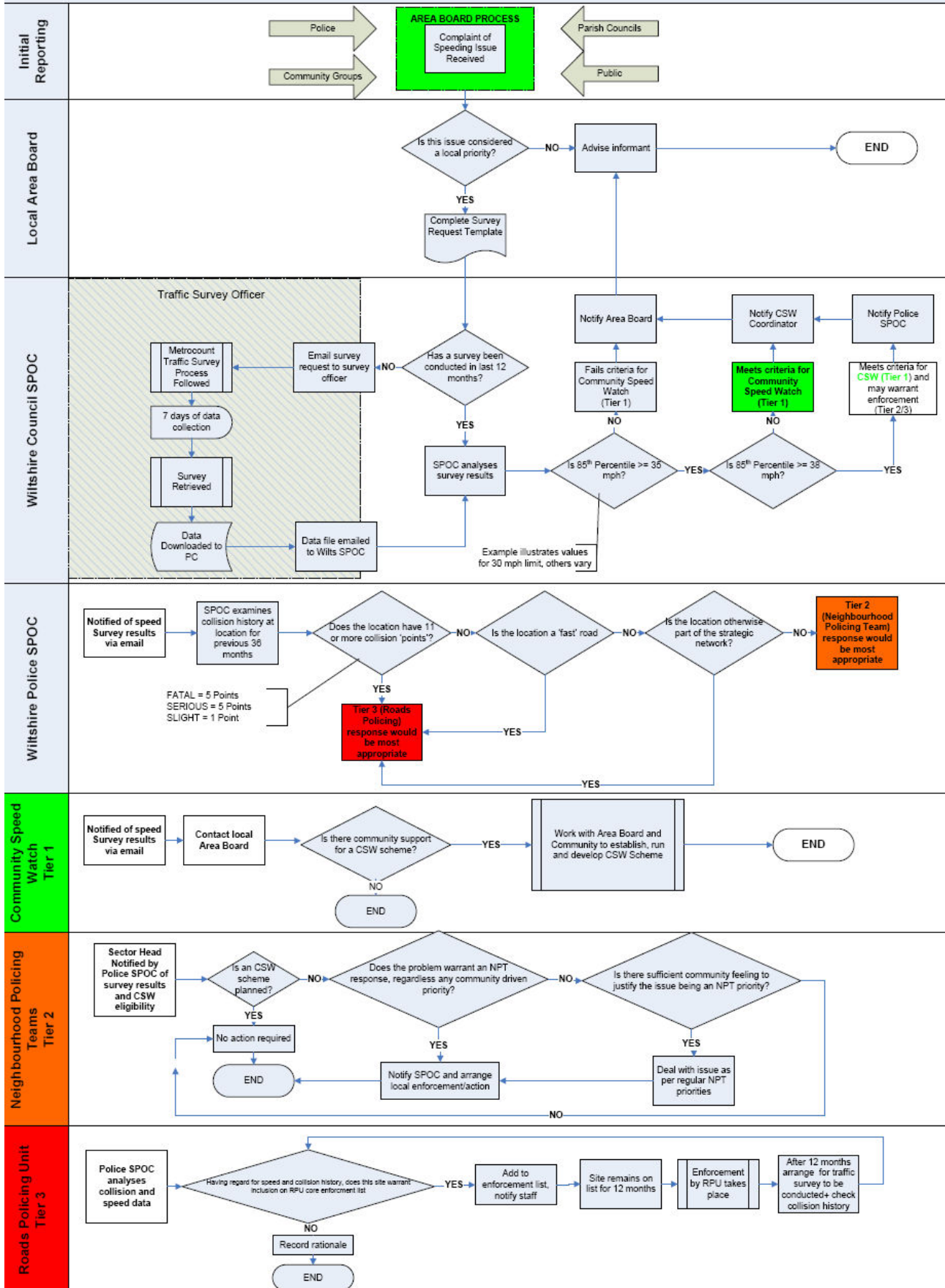




Speed Management Strategy

Wiltshire County Process Map

A/Inspector 1678 Moreton. Updated 21/10/2010 ver. 1.2



Crime and Community Safety Briefing Paper Malmesbury Community Area Board March 2012



1. Neighbourhood Policing

Area Commander: Inspector Chris Martin

Team Sergeant: Martin Alvis

Malmesbury Town Centre Team

Beat Manager – PC Samantha Bussey
PCSO – Dee Curran

Malmesbury Rural Team

Brinkworth, Dauntsey, Great Somerford, Little Somerford, Lea and Cleverton, Brokenborough, St Paul Malmesbury Without, Norton and Foxley, Sherston, Easton Grey, Sopworth, Luckington and Alderton.

Beat Manager – PC Steve Humphries
PCSO – Durry Maule

Ashton Keynes & Minety Team

Ashton Keynes, Minety, Leigh, Oaksey, Crudwell, Hankerton, Charlton

Beat Manager – PC Steve Harvey
PCSO - Samantha Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can always be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Wiltshire Police Authority Consultation

Mrs Carole Soden is the Conservative vice-chair of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Area

The Police Authority is currently writing the Policing Plan for 2012/2013. This is the last plan that the Authority will write in advance of the election of a Police and Crime Commissioner for Wiltshire and Swindon in November. However, that does not make the process any less important. We undertake consultation in as many places as possible, (in addition to our public survey, meeting with MP's, Councillors and the Youth parliament), and feedback from Area Boards is key to our understanding of the issues that effect your community. If you want to raise an issue of concern suitable for a strategic approach through the plan, please do so at the meeting or contact me via Wiltshire Police Authority:

(01380 734022

✉ carol.soden@wiltshire.pnn.gov.uk

: <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Reported crime continues to fall in nearly all areas. There has been a slight rise in Anti-Social Behaviour and this something we are keen to address before it develops.

Following on of a report of indecent exposure on the 12th January, an 18 year man from Chippenham was arrested on 11th February and is currently on Police Bail pending a formal identification procedure.

Plans are well developed in relation to the "Ride of Respect 2012" planned for Sunday 18th March 2012 (Mothering Sunday), The route is the same as last year and residents should be aware of the potential for traffic congestion between Hullavington and Royal Wootton Bassett.

Malmesbury	Crime				Detections	
	February 2010 - January 2011	February 2011 - January 2011	Volume Change	% Change	February 2010 - January 2011	February 2011 - January 2011
Violence Against the Person	65	61	-4	-6%	49%	57%
Dwelling Burglary	32	30	-2	-6%	6%	17%
Criminal Damage	100	71	-29	-29%	10%	15%
Non Dwelling Burglary	83	63	-20	-24%	0%	0%
Theft from Motor Vehicle	28	26	-2	-7%	4%	0%
Theft of Motor Vehicle	21	19	-2	-10%	10%	16%
Total Crime	558	489	-69	-12%	15%	24%
Total ASB	278	301	23	8%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Jan 2011 - Dec 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences

** Detections include both Sanction Detections and Local Resolution

Inspector Chris Martin
Area Commander

Wiltshire Fire & Rescue Service Fire Safety Messages to Area Boards February 2012

House fire started by Chinese lantern

Wiltshire Fire & Rescue Service is again warning people about the dangers of Chinese lanterns, after a fire in Swindon on Monday night (30 January).

Chinese lanterns, also known as wish or flying lanterns, have become increasingly popular worldwide as a means of celebrating special occasions – however, they carry a significant risk of fire or injury if not used wisely.

The lanterns are generally made from paper, supported by a wire frame that incorporates a holder at the base for a solid fuel heat source.

Crews from Swindon and Stratton fire stations were called to a property in Bright Street, Gorse Hill at 8.13pm on Monday after fire was reported in the guttering. It is believed the fire was started by a Chinese lantern, which had landed on the roof and ignited debris from birds' nests.

Group Manager Alan Harper said: "The problem with Chinese lanterns is that you can't control the actual direction they take or where they will land – in addition, there is no guarantee that the fuel source will be fully extinguished and cooled when the lantern eventually descends, and that presents a fire hazard. Chinese lanterns are very attractive when flying, but we would urge people to think twice before lighting them in residential areas – there is a real risk."

Locations that should be considered unsuitable for flying lanterns include areas with standing crops, anywhere near buildings with thatched roofs, areas of dense woodland and areas of heath or bracken, especially in dry conditions. Consideration should also be given to the proximity to major roads or airfields.

An advice sheet on the use of Chinese Flying Lanterns is available at www.wiltshire.gov.uk

Service warning on electrical fire safety

Wiltshire Fire & Rescue Service is supporting the national Fire Kills campaign and the Electrical Safety Council by warning people about the risks of using electrical equipment in the home.

New national statistics have been released which show that half of all accidental house fires in 2010/11 were caused by faulty or misused electrical equipment.

From faulty fridges and abandoned irons to dodgy plugs and wiring, electrical equipment can be an unnoticed fire hazard in the home – and, with the recent cold weather, many sockets could still be overloaded with space heaters and electric blankets.

In 2010/11, there were 234 fires in Wiltshire that were caused by faulty or misused electrical products – one such fire, which started in a two-bar electric heater, led to the death of a man.

Group Manager Perry Payne, from the community safety department, said: “Electrical equipment is a vital part of all our lives, from essentials like heating and lights to luxuries like entertainment systems and smaller things like hair styling tongs etc. Half of all accidental fires begin with an electrical appliance, so it’s really important to make sure that your electrics are in good working order. If electrical equipment is properly used, properly fused, properly wired and properly maintained then it shouldn’t present a problem.”

He added: “Most electrical fires start in the kitchen, so be extra careful with cooking equipment. Fire in the home can be devastating, but most blazes are preventable. By following some simple steps, you can help keep you and your loved ones safe.”

Safety tips include:

- Don’t overload plug sockets.
- Regularly check for worn or frayed wires.
- Unplug appliances when not in use.
- Keep appliances clean and in good working order.
- Consider using an RCD – Residual Current Device - which works like a circuit breaker to protect against electric shocks and reduces the risk of electrical fires.

In addition, the Electrical Safety Council advises that heaters should be kept clear from curtains and furniture and should never be used for drying clothes, while your electric blanket should be unplugged before you go to bed, unless it has a thermostat for safe all-night use – and check it regularly for signs of wear.

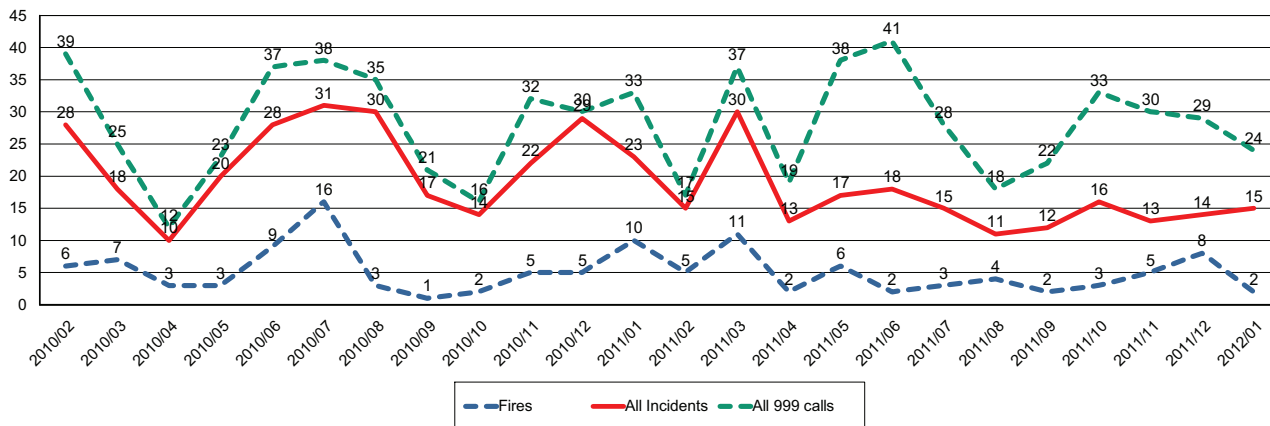
Michael Franklin
Partnerships & Community Engagement Manager
February 2012



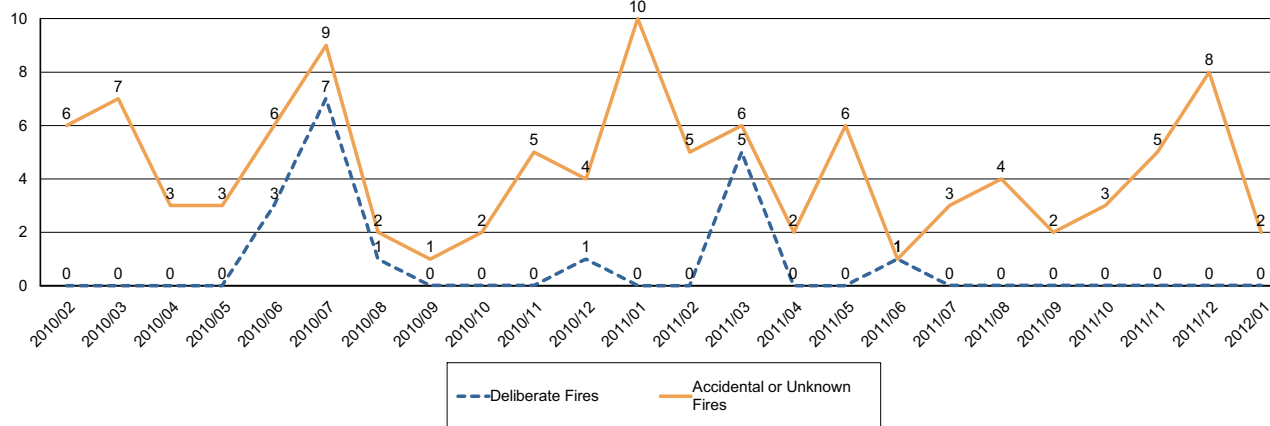
Report for Malmesbury Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

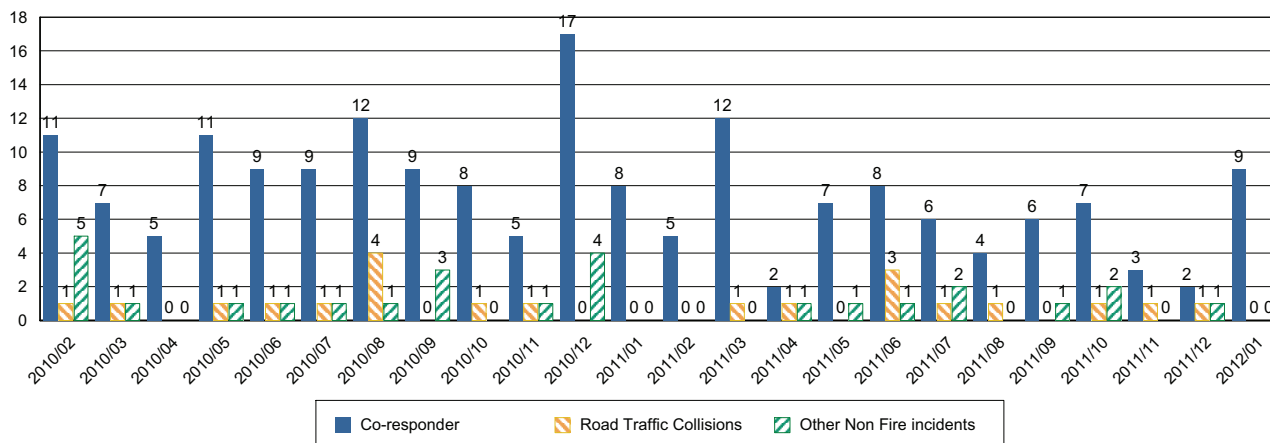
Incidents and Calls



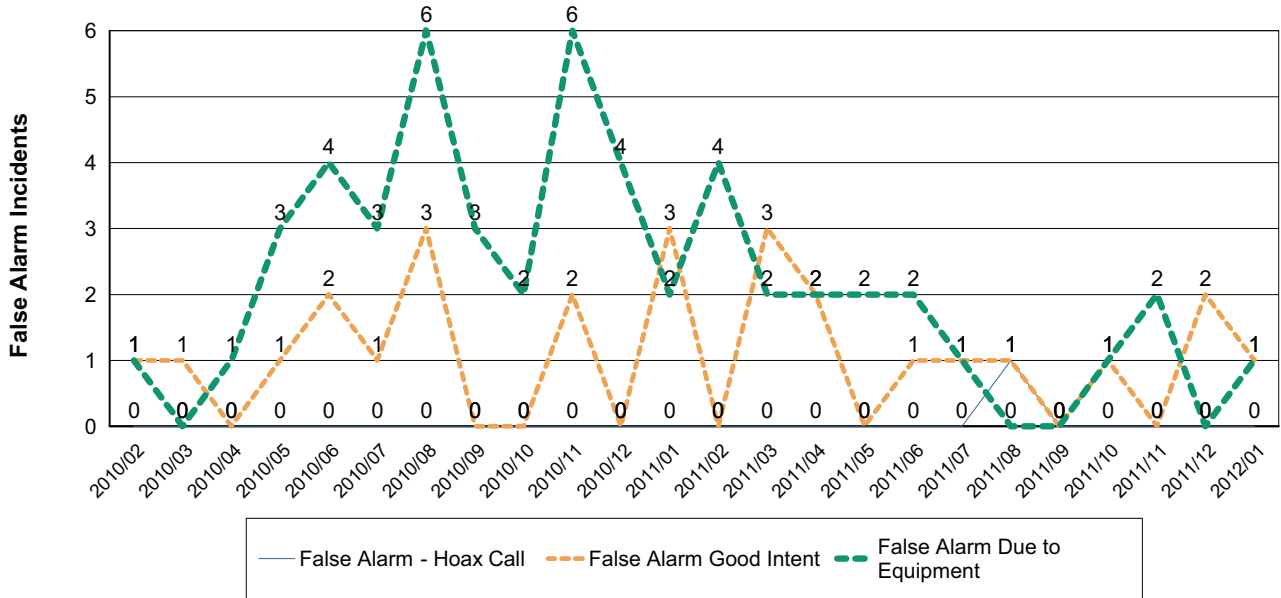
Fires by Cause



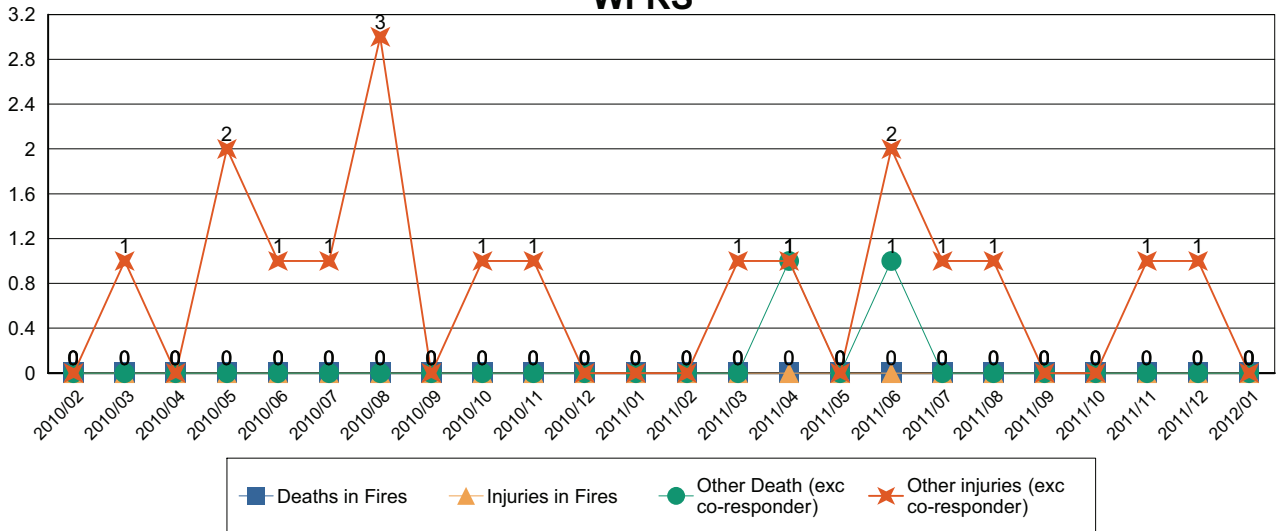
Non-Fire incidents attended by WFRS



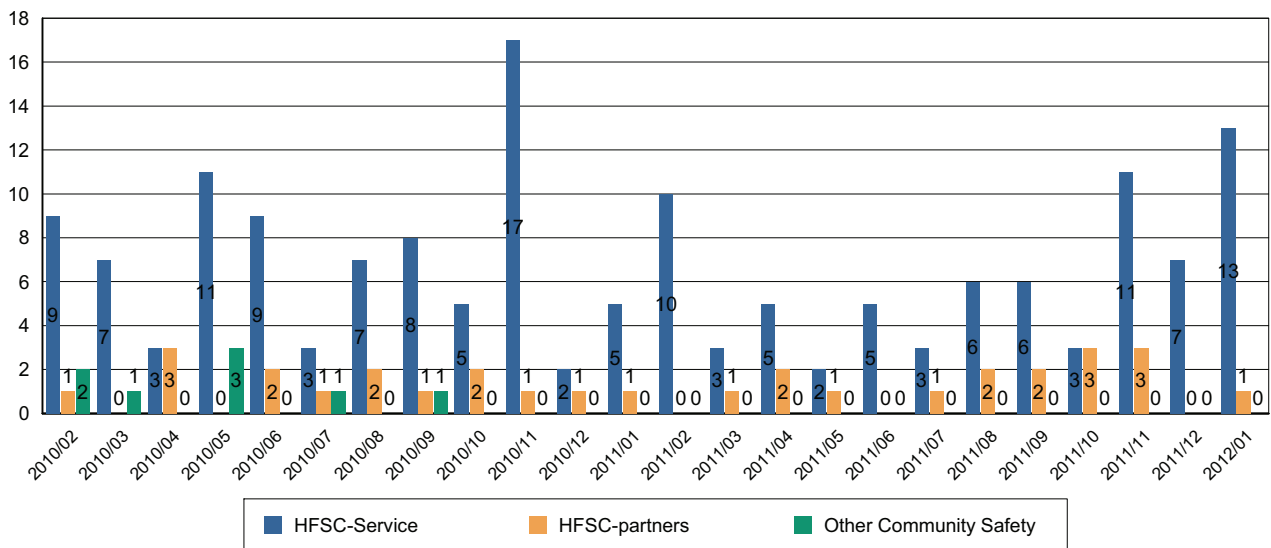
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – March 2012

Are you looking for an NHS dentist?

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: www.nhs.uk

Bladder and kidney cancer awareness campaign launches

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

Board Meeting

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information please email communications@wiltshire.nhs.uk

Stakeholder update January 2012

This briefing is issued by Great Western Hospitals NHS Foundation Trust on a regular basis to our partners and key stakeholders in the local community to keep you informed about developments at the Great Western Hospital and in the community in Wiltshire.

Key items this month:

1. Care Quality Commission inspection update
2. Quality and safety update
3. National recognition for Research and Development at the GWH
4. New technology to support training at the GWH
5. Releasing more time to care in our Community Hospitals in Wiltshire
6. Financial update
7. Car parking at the Great Western Hospital

1. CQC inspection update

The Great Western Hospital received another unannounced inspection in early December focussing primarily on hospital theatres, nutrition/hydration and the use of extra bed spaces. This follows a number of inspections of other parts of the Trust during the course of 2011 and highlights the expanded inspection programme being undertaken by the CQC which has been well documented in the media.

The Inspectors visited two wards during their visit and the final report was published by the CQC on 25th January and highlighted two issues where further work is needed to ensure the hospital meets two key outcomes monitored by the CQC:

Outcome 04: People should get safe and appropriate care that meets their needs and supports their rights (looking at Theatres)

Outcome 05: Food and drink should meet people's individual dietary needs (looking at nutrition and hydration issues)

The Trust takes inspections by the CQC very seriously and we use their findings as an opportunity to explore ways we can improve the care we provide. At the GWH staff see and treat over 400,000 people a year providing them with very good, personal care. From the feedback we receive, the vast majority of patients have a positive experience but it is acknowledged that there will always be areas where the Trust will need to improve to ensure patients are getting the best care possible.

As a Trust we do not solely rely on these inspections to tell us how we are performing. We also use patient feedback and a vast range of quality measures to understand how we provide care and from that what we can do differently in the future. We have completed an action plan addressing the points raised by the CQC and submitted it to them and its progress will be monitored by the Trust Board to ensure we have covered all of the key issues.

Initial actions taken include:

Theatres

Re-launching the World Health Organisation Safer Surgical Checklist to ensure thorough checks before and after surgery are carried out reducing the risk of surgical errors. We are looking to make sure that there is a consistent approach to these checks across all of our 15 theatres so that the 71,000 operations we do each year have the relevant checks carried out to the same standard in a consistent way.

Placing sole responsibility for these checks with the Surgeons and one of our Surgeons (Mr Adam Brooks, Consultant Orthopaedic Surgeon) will be the surgical champion for this initiative across the Trust. This line of accountability and responsibility will help strengthen processes and procedures to reduce the risk of mistakes.

Recently the Trust invited staff from Plymouth Hospital to come to the GWH to share their learning and experience following a number of 'Never Events' that happened at their hospital. Plymouth are now considered to be leading the way on safety in this area and it is important we learn from other organisations who have had to go through similar learning experiences as we have.

Extra bed spaces

What are extra beds? Extra beds are the same as the other beds used on wards. A bay usually has four beds, as a hospital we always remain open and there are occasions when we need extra beds to treat patients so we do not turn anybody away. In these instances we put a fifth bed in the bay and ensure they have access to the same sorts of facilities as the other beds and the same level of privacy. Actions taken include:

Ensuring all extra bed spaces have access to lights, call bells, lockers and curtains to maintain privacy and dignity giving access to the same type of facilities available in other beds on the ward. This work has already been completed as noted by the CQC in their report.

Matrons are monitoring the use of extra beds spaces to check that no patients are being cared for in areas without these facilities.

Undertaking a bed reconfiguration review to ensure we have the right number of beds in the right location to meet patient needs. One of the aims of which is to reduce the use of extra beds to a minimum using them only when absolutely necessary during the busiest times.

Nutrition and hydration

Rolling out a new hydration device called the Hydrant which makes it easier for patients with mobility issues to drink fluid without assistance helping them to maintain a regular intake of water. This has been trialled on Jupiter Ward recently and has proved successful in making a real difference to ensuring proper hydration. Read page 16 of the Trust magazine detailing this new device http://www.gwh.nhs.uk/media/135615/horizon_winter_2011.pdf

Putting in place weekly Matrons 'walk arounds' specifically looking at issues of nutrition and hydration checking documentation to monitor how records are being completed to seek assurance that patients are receiving the food and drink they need to assist with their recovery. These 'walk arounds' will be in addition to the other general rounds the Matrons carry out to maintain standards in their area.

2. Quality and safety update

Infection control

The Trust is pleased to report strong performance in relation to the level of Clostridium difficile (C.diff). In early January at the South West NHS Chief Executive's Forum Swindon and the Great Western Hospital were highlighted as one of the best performers in the country for infection control. This is due to a sustained effort and focus over recent years on bringing rates down - In five years we have seen a 75 % drop in MRSA and a 90% drop in C.diff.

As infection control rates improve, the limits we are set each year for MRSA and C.diff are moved lower making it harder each year to not exceed these limits. It is therefore recognition of the good work taking place that we continue to perform well on this issue which is reassuring for patients. The locally agreed limit for C.diff cases for the Great Western Hospital is for there to be no more than 39 acute cases. The cumulative total of GWH apportioned cases so far this year is 13, which is 16.25 cases better than trajectory.

One of the areas that are contributing to a fall in C.diff rates within the Trust is a tough approach to antibiotic prescribing. A smarter approach to prescribing leads to a reduction in C.diff rates as the use of antibiotics to treat other infection can trigger the C.diff bacteria. As part of a sustained focus on tackling this issue, at the end of November the Trust took part in the annual European Antibiotic Awareness Day at the GWH.

This is a Europe-wide public health initiative which focuses on raising awareness amongst health professionals and the general public about the appropriate use of antibiotics. Pharmacy staff used the day to talk with patients and staff about the use of antibiotics and discuss the updated antibiotic guidelines we use throughout the hospital.

For MRSA we have a limit of two cases over the course of the year and this limit has been reached with two cases to date. We are focusing significant effort to ensure we do not exceed this limit. All of these figures should be seen within the context of over 400,000 patient contacts each year at the GWH.

We are also required to monitor and report on other infections such as MSSA and E Coli and we take the same robust approach to managing these as we have done with the more widely known ones of MRSA and C.diff.

Norovirus

As a Trust we have been doing well in preventing the spread of Norovirus with only a small number of wards having to be closed so far this winter because of the bug. Norovirus remains an issue in the wider community therefore the Trust is actively encouraging people to stay away from our hospitals if they have had Norovirus symptoms in order to protect our patients and staff.

The Trust will continue to take a proactive approach to reducing the risk of infection through the use of good hand hygiene and anti-viral gels within the Trust and will be issuing regular reminders to the public about not visiting friends and family in hospital if they have been in contact with anyone who has had the bug.

3. National recognition for Research and Development

The Trust has recently been recognised by the National Institute for Health Research Clinical Research Network for the way we have promoted a research culture within the organisation. In many respects GWH NHS FT performs as well, if not better than many bigger Acute Trusts when it comes to aspects of our research, for example drugs trials.

The Trust oncology trials team, led by Dr Norbert Blesing and Sister Helen Winter have also been commended by the Thames Valley Cancer Network in their recent 10th Anniversary Awards where we were nominated for the best collaborative work across the network.

Our success in this area is down to the teams within the organisation who support and promote research under the leadership of Dr David Collins, Consultant Rheumatologist and Director of Research. Involvement in research of this nature brings real benefits to patients and service users as it opens up more opportunities for treatment for local people.

4. New technology to support training at the GWH

As part of the Trust's £2.5m investment in a second Cardiac Catheter Laboratory which opened in April last year at the GWH, TV cameras were installed in the lab to help train medical students and junior doctors. Funded by the Trust's Charitable Funds, the Cameras went on trial towards the end of last year and are now being used to aid teaching, enabling students to watch operations in real time in the Academy. The facility will help educate medical students and other people in training for things like angioplasty and pacemaker fitting helping to speed up the referral process and improve patient care in this area.

5. Releasing more time to care in our Community Hospitals in Wiltshire

Nursing staff in community hospitals in Wiltshire will soon be able to spend more time on direct patient care thanks to the launch of a new improvement programme. The Trust is rolling out the Productive Community Hospital initiative to community hospitals in the county. The programme provides practical tools to help clinical teams maximise the potential of the services in a community hospital setting.

The aim of the project is to help community teams identify where time can be saved and to reinvest that time into direct patient care. The programme has nine modules looking at all aspects of the ward

environment, including admission and discharge, managing drug administration and multidisciplinary team working. The project was launched on Ailesbury Ward in Savernake Hospital at the end of January, and is now 'twinned' with Aldbourne Ward at the GWH to share expertise and best practice.

The project is part of the Productive Ward Programme, a national initiative from the NHS Institute for Innovation and Improvement, which found that nationally nurses were spending on average 40% of their time on direct patient care. At GWH the Productive Ward Programme was launched back in 2009 and all 21 wards are at various stages of implementing it which is a significant achievement for the Trust.

Some wards, such as the Children's Unit, have doubled the amount of time spent with patients. Saturn Ward saved 114 hours per year by simply re-organising their linen trolleys, the equivalent of a full-time nurse working for three weeks. Jupiter Ward saved 112 hours by moving where their storage of fluid was; and by reviewing their medicines management, Woodpecker Ward reduced the time they spent searching for drugs which had previously equated to 20 days a year.

6. Financial update

The Trust has a financial savings target of £16.5m for 2010/11 and has a range of projects and plans in place to deliver these savings and release efficiencies where possible. We originally planned for a break even financial position at the end of the year and during the second part of the year the financial situation has got more challenging. As at the end of December we have a deficit of £1.2m with a risk that we could end the year with a deficit of £1.3m which could grow to £4m if the plans we have implemented to reduce the deficit are not sustained.

£10.2m of savings have been made across the Trust so far this year against a year to date target of £13.1m and our activity levels remain below 2010/11 levels on a like for like basis. We continue to do all we can to release savings to bring down the deficit closer to our original plans but continue to deliver high quality services for our patients and users.

7. Car parking at the Great Western Hospital

The early teething problems experienced with the new patient, visitor and staff parking system which went live at the end of November have largely been resolved. The new system has freed up 10% more spaces for patients and visitors and under the new system, even at the busiest times of the day, spaces remain available for patients and visitors.

Reading some of the media coverage at the start of there year, you could be forgiven to think that the parking system does not work at all but on the whole it is working as it should – patients are getting to clinics on time and staff are getting into work. The Trust has been working closely with the supplier of the system, Parkare, to resolve any outstanding reliability issues and since the New Year the technical aspects of the system have been much more reliable.

We committed to staff that we would lift restrictions for them over the Christmas period given that demand for parking is low with many people on leave. On Wednesday 4th January the hospital site experienced a significant amount of additional traffic as a result of the lifting of the restrictions for that week and extra traffic from patients and visitors during a particularly busy week for the hospital.

Although it only lasted for approximately 30-40 minutes, the traffic problems impacted on the local area. The problems have highlighted why the hospital needs to have restrictions in place for staff to manage demand for parking. We will use the learning from lifting the restrictions over Christmas to inform whether restrictions are lifted for future holiday periods. The Trust will be reviewing the new arrangements in March to ensure the original aims of the scheme are being met and whether adjustments to the car parking need to be made. The review will include staff and patient input to get a wider perspective on the changes that have been made.

*Should you require any further information on any of the topics listed above please contact:
Kevin McNamara, Head of Marketing and Communications, 01793 604676, or email:
Kevin.mcnamara@gwh.nhs.uk*

Update From: Malmesbury Villages Community Area Partnership. (MVCAP) - Date of Area Board Meeting: 7th March 2012

Headlines

Community Safety - Attendance of the general public is low, however, all the information that transpires from these meetings including the police priorities for the following quarter is relayed through the MVCAP times and the website. The next Forum will take place on the 27th March 2012 in the Malmesbury Town Hall 7pm. For 7.30pm. All welcome.

MVCAP Times - Is continuing to be a success and its distribution has grown.

MVCAP Website - Maintenance of the website and exploring the value of social network continues. Also, the Group is engaging widely and maintaining a dialogue with the community, parish councils, voluntary bodies and Wiltshire Council bringing coherence to community projects.

The Malmesbury and Villages Moving Forward event is to take place on the 21st February_- A report on this is to follow.

MVCAP will, where possible provide assistance to other groups with existing community projects as well as to groups and individuals with ideas for new projects.

Fundraising continues. The Late Night Shopping event raised £62. A general raffle is being organized. A Duck Race has been suggested and this is being investigated.

Project Reports -

Malmesbury Area Community Hub (MACH): MACH is up and running. It is building relationships with partner organisations, developing a business plan, and is investigate the options for premises in the centre of Malmesbury.

- A meeting with the local consultative group for the YMCA has taken place which proved very positive.
- Westlea is currently running a survey on behalf of MACH.
- MACH's first Newsletter has been circulated and it has its own internet domain and email address:
www.malmesburyhub.org.uk info@malmesburyhub.org.uk - or you can phone 01666 390110.

Walks group: This project has gained significant local support. One of its aims is to launch various walks in Malmesbury and the surrounding area. Routes are being finalised for a 20 mile circular walk. This is to be broken down into several sections giving alternative shorter routes. A website is being designed with an appropriate logo.

Malmesbury Community Area Transport (M-CAT) - 5 fully trained drivers have now been appointed to this project. The aim is to bring people in from the villages to the Malmesbury cinema and other local events. The team met on the 16th January and it was agreed that a dummy run be arranged giving drivers chance to use the bus with passengers. Also, additional wheelchair hoist training is to be arranged.

Sustainability- . The reduced street lighting project has enlisted a total of nearly 190 lights for conversion saving of approximately 15 tonnes CO2 per year.

Other projects are being explored such as battery recycling.

Supporting other organizations - MVCAP has identified four volunteers to join the Malmesbury Community Cinema project and has offered assistance and advice for communications and online ticketing.

Other projects are continuing.

If anyone would be interested in becoming involved in any of the above projects we are always looking for volunteers. We have opportunities for regular roles and for people who only want to volunteer occasionally. If interested, phone 01666 390110. web: www.mvcap.org.uk

Future Events/Dates for the Diary:

The next meeting of the Steering Group will be to discuss what projects to continue with and suggestions for future projects. Dates of future meetings will be posted on the website.



Sue Webb

Co-coordinator/Administrator for M&VCAP - Dated 20th February 2012



Area Board Update, February 2012

- **Building Works update**

Phase 1 work is effectively finished; some small details, such as snagging points, are still to be resolved. There is also the need for some internal decorations within the Post Office Stores where the walls in certain areas were damp as a result of long term water ingress. This will only be done when the masonry dries out which may take some time.

Work on Phase 2 is already advanced. This includes the construction of the central section (units 1,2 and 4) as well as the communal toilet and kitchen facilities, with a view to having these three units ready for occupation within eight weeks. Outstanding parts of the exterior including roofing are substantially completed.

Subject to funding, the third and final phase - the conversion of the former Classes 1 & 2 - will continue. These areas, which total 934sq.ft. are now effectively stripped out following agreement by The Conservation Officer to take down the former dividing screen. We await progress with the identification, ideally of a single tenant, for the whole space. Window repairs and replacements may progress in advance of further funding news.

- **SOSCIC pledges (Sherston Old School Community Interest Company)**

A personalised mailing to the entire parish asking for donations will take place in late February or early March. The total amount raised from pledges so far is just under £8,000. The temporary Pledges Board in the Post Office foyer is an effective visual reminder of the need for further funding.

- **Fundraising Activities**

The fundraising committee is making good progress on the organisation of "The Rude Health Show" with Dr Phil Hammond whose parents live in Sherston. The entertainment will take place in Malmesbury Town Hall on Tuesday 1st May. Publicity and ticket-selling for this event are underway. Additional fundraising events - Christmas Winter Wonderland Ball, Family Sunday Lunch at Village Hall and other ideas - are currently under discussion.

Report to	Malmesbury Area Board
Date of Meeting	7 March 2012
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Close 7 issues.
2. Refer 2 issues to Malmesbury Community Area Transport Group (CATG).

1. Background

- 1.1. At the time of writing (16 February 2012), 108 community issues have been received, of which 83 have been closed and 25 are in progress. There are currently no new requests.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboards.htm
--	---

2. Main Considerations & Officer Recommendations

2.1. Closure of Issues

- 2.1.1. The area board are invited to close 7 issues (emboldened in Appendix 1).
- 2.1.2. **Issue 2170 – request or Community Payback for Grove Wood, Sherston.** This had been forwarded to the Community Payback team.
- 2.1.3. **Issue 2132 – dog fouling in Hudson Road, Pool Gastons, Avon Road and Burnivale, Malmesbury.** The dog warden will address and information will be provided via the electric Community Area Network.
- 2.1.4. **Issue 1938 – overgrown and littered lane giving access to Malmesbury School from Corn Gastons.** The path has been completely cleared, trimmed back and rubbish removed.
- 2.1.5. **Issue 1624 – Speeding outside Little Foxes Nursery, Brinkworth.** The issues is that the nursery had outgrown its car parking capacity should consider expansion of the car park.
- 2.1.6. **Issue 1602 – Maintenance of open space at Reeds Farm, Malmesbury.** The hedges have been cut and tidied up.
- 2.1.7. **Issue 1499 – School crossing on Knockdown Road, Sherston.** Lines have been painted outside the school and the School Travel Plan has been updated and a 'Taking Action on School Journeys Challenge' bid submitted.
- 2.1.8. **Issues 656 - Safe Routes to St Joseph.** This issue must be pursued through the School Travel Plan Adviser.

2.2. Referral to the Community Area Transport Group

- 2.2.1. The area board are invited to refer 2 issues (in italics Appendix 1) to the Malmesbury CATG.
- 2.2.2. **Issue 1783 - Parking problems at Hillside, Leigh.**
- 2.2.3. **Issue 2070 - Vehicular access to Malmesbury Primary Health Care Centre.**

3. Environmental & Community Implications

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

- 4.1. There are no specific financial implications related to this report.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 7 March 2012 Update
--------------------	--

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
----------------------	---

Malmesbury Area Board Issues – 7 March 2012 Update

ID	Category	Division	Summary of Issue	Status
655	Car Parking	Malmesbury	St Josephs seek parking permits for Cross Hayes	Cabinet Representative for Highways and Transport, attended the Malmesbury area board on 29 June 2011. In respect to this issue he said there were currently two schemes in place in the county in Chippenham and Corsham. Their success would be analysed and a policy created by the end of the year. If the Area Board wished, a consultation could then be proposed.
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	Malmesbury town council are currently being formerly consulted on this matter.
1226	Car Parking	Malmesbury	Enable car parking on grass on corner of Burnham/Hudson Road	This issue was discussed at the 29 June 2011 Malmesbury area board. It was agreed that the request to convert the grass area into residents overspill parking could be costly and problematic due to the land being the site of a former church yard. Any costs would fall to the Town Council and/or the Residents' Association. The decision of the area board was that Councillor Killane would take forward the issue of overspill parking at Hudson Road with the Town Council.
1783	Car Parking	Malmesbury	Parking problems at Hillside, Leigh	Research being undertaken but any decision is unlikely at the March area board
2088	Car Parking	Malmesbury	Parking - Cross Hayes, Malmesbury	The Town Council have been consulted and the matter has now been forwarded to Wiltshire council officers for clarification and an update.
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	This matter is being investigated
1602	Environment	Malmesbury	Maintenance of open space at Reeds Farm, Malmesbury	The hedges on the east side of the Reeds Farm Estate bordering the perimeter fence & path have been cut and tidied up.
1938	Environment	Malmesbury	Overgrown and littered lane giving access to school from Corn Gastons	After lots of communications with various interested groups, Councillor Simon Killane has resolved the matter. The path has been completely cleared, trimmed back and rubbish removed.
562	Highways	Malmesbury	Crossing needed on Tetbury Hill Road near Filands.	Considered at January CATG meeting. May consider widening the refuge, signage, use of tactile pavements and bollards which could improve the situation. Disappointed that Malmesbury Primary School have not updated its School Travel Plan, nor applied for 'Taking Action on School Journeys Challenge'.
656	Highways	Malmesbury	Safe Routes to St Joseph	The recommendation of the Community Area Transport group to the area board in March 2012 will be to close this issue as despite repeated requests and support the school has not updated its School Travel Plan which would enable it to apply for 'Taking Action on School Journeys Challenge' funding. The school can pursue this matter directly through the councils School Travel Plan Adviser

1608	Highways	Malmesbury	Speeding vehicles and HGVs on Wood Lane Brinkworth	In December 2011 this route was added to the councils list for assessment, which means it will be assessed alongside all the other routes where we have received requests for freight management measures. If it is identified as a priority then we will investigate further measures that could be implemented to reduce the impact of freight. In the latest three year period there has been one recorded personal injury collision at this junction which involved a car turning from the main road into the side road being in collision with another car on the main road. Neither car left the carriageway nor caused damage to the corner property. As such this location does not meet the council's intervention criteria of three recorded personal injury collisions in the latest 3 year period that would trigger action by us as a safety scheme. The date of scheduled highway repairs on this road is being investigated.
1624	Highways	Malmesbury	Speeding outside Little Foxes Nursery, Brinkworth B4042	Malmesbury Community Area Transport Group discussed this issue at their January 2012 meeting. They concluded that this was not a speeding issue but the nursery had outgrown its car parking capacity and it was this which was causing problems. They recommended that the nursery should consider expansion of the car park; perhaps adjacent to the current site to improve access for vehicles. CATG would support such a move. They recommended the area board close the issue.
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	It has been agreed that this work will be done as part of routine maintenance and has been added to the list. This is however not a guarantee that the work will be completed this year as the maintenance list is a long one.
1863	Highways	Malmesbury	Car blocking dropped kerbs in Malmesbury	The matter was considered by the Community Area Transport Group in January 2012. A white bar was suggested to highlight the area not to be parked on and a site visit was agreed. It was also suggested that the parish council could submit this site for waiting restrictions in response to a recent request from Wiltshire Council.
1895	Highways	Malmesbury	Speeding in Minety on B4040	Metro Count requested. It is anticipated that signage on the bend in the road should be completed by the end of March 2012.
1948	Highways	Malmesbury	Persistent speeding through Startley	This issue was considered by the Community Area Transport Group in January who discussed the matter. Highways officers to visit Startley and meet up with Parish Council. Repeater signs not appropriate as this is a 30mph area, although Gateways at the entrance to the hamlet may be an option to consider as would a Speed Indicator Device (SID) to complement the Community Speed Watch Programme (especially in the darker months). The Parish Council were requested to submit an application for a SID.
1955	Highways	Malmesbury	Lack of and poor condition of pavements in Minety	The Community Area Transport Group considered this issue in January and the Highways engineer agreed to a site visit. No Travel Plan has been submitted by the primary school.

2070	Highways	Malmesbury	<i>Vehicular access to Malmesbury Primary Health Care Centre</i>	<i>Waiting for a response from land owners and Highways officers.</i>
2092	Highways	Malmesbury	Speeding in Startley	The January area board referred this issue to the Community Area Transport Group who discussed the matter. Highways officer to visit Startley and meet up with Parish Council. Repeater signs not appropriate as this is a 30mph area, although Gateways at the entrance to the hamlet may be an option to consider as would a Speed Indicator Device (SID) to complement the Community Speed Watch Programme (especially in the darker months). The Parish Council were requested to submit an application for a SID.
2066	Planning	Malmesbury	Lighting failures on Filands estate, Malmesbury	Officers have been contacted as a matter of urgency to correct this problem.
2170	Rights of Way	Malmesbury	Community Payback request at Grove Wood Sherston	16/02/2012 08:35:58 Referred to Community Payback Team Referred to Community Payback
1499	Transport	Malmesbury	School crossing on Knockdown Road, Sherston	Zig zag lines provided outside the school are to repainted. The School Travel Plan has been updated and a 'Taking Action on School Journeys Challenge' bid submitted. If successful this will allow a feasibility study to be carried out in 2012/13 with implementation (funding permitting) in 2013/14. January Community Area Transport Group recommended that Malmesbury area board should close this issue.
1896	Transport	Malmesbury	HGV damage to bridge by Vale of White Horse Inn, Minety	The Chairman of Minety Parish Council attended Malmesbury Area Board Coordination meeting to which representatives of Network Rail were invited. Network Rail representatives and officers of the council will investigate the bridge road surface and the culverts.
2131	Waste	Malmesbury	Is it possible to either plant shrubs or put a fence around the recycling bins in Station Yard car park	The area is visited daily by the Wiltshire Council operative responsible for litter picking and this is supplemented by a daily visit from Town Council staff. A review of the bins might be helpful and officers at Wiltshire Council are being consulted.
2132	Waste	Malmesbury	Dog fouling in Malmesbury	Dog owners must, by law, pick up any mess made by their pets in public places such as roads, footpaths, school playing fields, sports fields and parks. Wiltshire Council enforcement officers can issue on-the-spot fixed penalty notices and refer offenders for prosecution. The councils dog warden will monitor the problem in the streets mentioned and Malmesbury town council and the area board will work together to encourage more responsible behaviour by dog owners. This will include raising awareness to the fact that bagged dog waste may nowadays be put in any public waste bin.

Report to	Malmesbury Area Board
Date of Meeting	7 March 2012
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to 1 Community Area Grant application:

1. White Lion Park Recreation Association - award £2,081 towards provision of new play facilities for children and young people in White Lion Park Malmesbury, conditional on the balance of funding being in place.

To ask councillors to consider using some of the remaining area board budget to support Malmesbury Community Area Transport Group (CATG) schemes.

2. Details of two projects are provided in the Malmesbury CATG report, found elsewhere on this agenda

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. In addition to CAGs councillors can submit an Area Board/councillor led project, which differs from a CAG in that they do not require matched funding. They should, however, not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board/councillor led project applications are designed to enable councillors to tackle 'sticky' community issues or projects identified in the Community Plan. An application form is used and estimates for project work have to be completed in a similar manner to the Community Area Grant scheme.
- 1.7. On 10 November 2010, Malmesbury area board approved that the Community Area Manager be given delegated authority of up to £500 per decision and that expenditure should be reported to the next area board meeting.
- 1.8. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting.

- 1.10. All applicants are encouraged to contact and seek funding help from Charities Information Bureau who works on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.11. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.12. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager. Details of funding available in 2012/13 will be available from the same website in due course. Any group wishing to apply to the 9 May 2012 area board for funding should use the current funding criteria as a guideline, recognising that there may be minor changes for 2012/13.
- 1.13. All recipients of community area awards are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board.

Background documents used in the preparation of this report	Community Area Grant Application Pack 2011/12 and Councillor Led Initiatives
--	--

2. Main Considerations

- 2.1. Malmesbury Area Board has been allocated a 2011/2012 budget of £40,593 for community grants, community partnership core funding and councillor led initiatives.
- 2.2. The carry forward from the 2010/2011 budget is £9,717, resulting in a balance of £50,310 for distribution during 2011/2012.
- 2.3. At the 4 May 2011 area board, councillors approved 2011/12 core funding of £8,119 to Malmesbury & Villages Community Area Partnership, resulting in a balance of £42,191.
- 2.4. In addition at the 4 May 2011 area board £5,303 was distributed to young people (in a participative budgeting event) from a separate ring fenced youth/transport budget, leaving a balance of £2,756 for youth projects.

- 2.5. On 29 June 2011, the area board agreed that the 2011/12 young people's budget of £4,059 (from Cabinet) would be topped up to £6,000 and the balance of £815 was to be returned to the general area board budget.
- 2.6. At the 29 June 2011 area board, councillors approved distribution of £6,776 to community area grants and area board/councillor led initiatives leaving a balance of £36,230.
- 2.7. At the 7 September 2011 area board, councillors approved the distribution of £8,616 to community area grants and area board/councillor led initiatives leaving a balance of £27,614.
- 2.8. On the 9 November 2011 the area board approved a single community area grant of £4,653 leaving a balance of £22,961.
- 2.9. On 18 January 2012 the area board approved three community area grants amounting to £3,860 and £3,500 towards Jubilee celebrations in Salisbury, leaving a balance of £15,601.
- 2.10.** Following minor changes to plans for Minety Village Hall, they returned £322 of their grant, leaving a balance of **£15,923**.
- 2.11. Councillors will need to be satisfied that grants awarded in 2011/2012 are made to projects that can realistically proceed within a year of the award being made.
- 2.12. There were 6 funding rounds during 2011/12, this being the last one.

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If funding is allocated in accordance with officer recommendations and delegated authority, Malmesbury area board will have a balance of **£13,842**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within "Officer Recommendations".

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	White Lion Park Recreation Association	Provision of new play facilities for children and young people	£3,581

8.1.1. Officers recommend that White Lion Park Recreation Association is awarded £2,081 towards provision of new play facilities for children and young people in White Lion Park Malmesbury, conditional on the balance of funding being in place.

8.1.2. Officers are of the opinion (following receipt of all estimates) that this application meets the 2011/12 grant criteria.

8.1.3. There are specific references in the Malmesbury & Villages Community Plan 2009-2013 in respect to, 'putting things in play areas suitable for teenagers' and 'improving play areas' and this application will meet these needs.

8.1.4. The park already provides facilities for children and young people and now wants to broaden its scope to include an 'Aerial Runway', a basket ball station and an area of tarmac to provide a hard surface for games for slightly older children and teenagers.

8.1.5. The provision of a basket ball facility was highlighted in surveys undertaken by the Recreation Association some time ago and demand for the 'Aerial Runway', has recently come to light following its popularity in another play park in the town.

8.1.6. On the 18 January 2012, Malmesbury area board approved that White Lion Park should be transferred to Malmesbury Town Council under the Community Asset Transfer scheme.

- 8.1.7. This project is largely being funded by Section 106 funds, the balance being requested from the area board. No fund-raising has been undertaken by the Recreation Association towards this scheme nor have they approached Charities Information Bureau for help to seek the balance of the funding required.
- 8.1.8. Officers are of the opinion that either the Recreation Association and/or the town council should be making a contribution towards this scheme, hence the recommendation of the reduced contribution by the area board.
- 8.1.9. A decision not to help fund this application would probably lead to a delay in the work being completed while further funding is sought.

Appendices	Appendix 1 Grant Application – White Lion Recreation Association
-------------------	--

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
----------------------	---